This booklet and the Undergraduate Catalog are your sources for information about your academic program. In this document, you will find information on:

- Program requirements
- Academic policies
- Academic procedures
- Academic and other opportunities
- Student resources

Meet with your academic advisor often. They can help you plan your educational program.

Note that the information in this guide is subject to change.

The Undergraduate Catalog that is in effect when you arrive at Northwestern University is the one that governs your requirements and rules as a Northwestern student.

The Undergraduate Catalog is available on the Registrar’s Office’s site at:

http://www.registrar.northwestern.edu/courses/undergrad_catalog.html - undergraduate_catalog

The faculty and staff of the School of Communication warmly welcome you and look forward to working with you throughout your undergraduate academic career!
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OVERVIEW: THE SCHOOL OF COMMUNICATION

The Northwestern University School of Communication (SoC) offers a comprehensive program of study in the arts and sciences of communication. Undergraduate, graduate, and professional students work with world-class faculty to understand and to develop new approaches to the communication arts and sciences. Access to the resources of a leading private research university and to the vibrant city of Chicago gives our work unusual depth and relevance.

The main offices of the School of Communication are located in the Frances Searle building at the north end of campus. In that building you will find the Dean's Office and the Student Resource Center, as well as several academic department offices.

There are five academic departments in the School:

- Communication Sciences & Disorders
- Communication Studies
- Performance Studies
- Radio/Television/Film
- Theatre

The undergraduate majors are:

- Communication Studies
- Dance
- Human Communication Sciences, with optional focus on
  - Audiology and Hearing Sciences
  - Learning Disabilities
  - Speech-Language Pathology
  - Pre-medical course work
- Performance Studies
- Radio/Television/Film
- Theatre

The undergraduate minors are:

- Dance
- Film and Media Studies
- Human Communication Sciences
- Sound Design
- Theatre
Dual degrees are:

- Dual degree in communication and engineering in partnership with the McCormick School of Engineering
- Dual degree in communication and music in partnership with the Bienen School of Music

Other curricular programs are:

- Musical Theatre Certificate Program
- Modules

**Who is my dean?**

Dean Barbara O’Keefe is the head administrative official of the School of Communication. You will meet her at various functions and events throughout each school year, and she will have the happy responsibility of presenting you with your diploma upon graduation. There are also a number of Associate Deans in the School, each with an area of academic and administrative responsibility.

The Undergraduate Dean in the School of Communication is Sally Ewing. Her contact information is:

**Sally Ewing, Associate Dean for Advising and Student Affairs**
Student Resource Center, Room 1-102
sally-ewing@northwestern.edu
847-491-7214

Dean Ewing is the person you should contact with specific problems or concerns. She is also the person to contact when you are instructed to get “permission of your school” or “your dean’s signature” for some administrative purpose. Any forms that require her signature can be dropped off at the front desk of the Student Resource Center, Frances Searle 1-102. You can also reach Dean Ewing at sally-ewing@northwestern.edu or 847-491-7214.
ACADEMIC ADVISING IN THE SCHOOL OF COMMUNICATION

SoC has professional advisors for each major. Your advisor will stay with you throughout your four years at NU.

There are four required advising meetings:

- Three First-Year Meetings
- Two Sophomore Meetings
- At least one Junior Meeting/Petition to Graduate - Spring Quarter

You are encouraged to see your advisor as often as you like. Many students see their advisor once a quarter, while others see them more often.

Your advisor will help you:

- Identify your educational goals and plan a program of study to meet them
- Stay on track to complete your degree requirements
- Connect with faculty
- Stay well-informed about special opportunities in the department, school and university
- Consider possible career strategies and access career development programs and internship opportunities through the SoC’s Office of External Programs, Internships and Career Services (EPICS)

Who is my academic advisor?

**Human Communication Sciences**

Jeanette Ortiz  
847-491-3066  
j-ortiz@northwestern.edu

**Communication Studies**

Harold Gulley  
847-491-7214  
h-gulley@northwestern.edu

Debra Webster  
847-491-7214  
dwebster@northwestern.edu
Kyla Katz
847-491-7214
kyla.katz@northwestern.edu

Frances Searle 1-102

Radio/Television/Film, Film/Media Studies Minor, and Sound Design Minor

Class of 2018
Robert Stack
847-491-7214
Annie May Swift Hall, Room 222
r-stack@northwestern.edu

Class of 2017
Catherine Carrigan
847-491-7214
Louis Hall, Room 224
c-carrigan@northwestern.edu

Class of 2016; Class of 2015 M-Z
Freda Love Smith
847-491-7214
Louis Hall, Room 221
freda-love-smith@northwestern.edu

Class of 2015 A-L
Robert Stack
847-491-7214
Annie May Swift Hall, Room 222
r-stack@northwestern.edu

Performance Studies Advising
Gina DiSalvo
847-491-7214
Wirtz Center, 215A
g-disalvo@northwestern.edu

Theatre Advising

Class of 2018 P-Z
Lynn Kelso
847-491-7214
Wirtz Center, 201
lynn@northwestern.edu

Class of 2018 A-O
Gina DiSalvo
847-491-7214
Wirtz Center, 215A
g-disalvo@northwestern.edu

Classes of 2017; Class of 2016 P-Z
John Haas
847-491-7214
Wirtz Center, 201A
j-haas@northwestern.edu

Class of 2016 A-O
Catherine Carrigan
847-491-7214
Louis Hall, Room 224
c-carrigan@northwestern.edu
Class of 2015
Lynn Kelso
Wirtz Center, 201
847-491-7214
lynn@northwestern.edu

Dance Advising
Gina DiSalvo
Wirtz Center, 215A
g-disalvo@northwestern.edu

Internship Questions and Planning
Information and forms for applying to the internship program are available online at http://www.communication.northwestern.edu/epics/.

Once you have reviewed this information, you may make an appointment with your regular academic advisor to submit your application forms.

Internship Coordinator
Vickie Myrick-Smith
Frances Searle 1-102
847-491-7214
v-myrick-smith@northwestern.edu

Transfer Advising
All transfer students have a primary advisor in their major; additional advising for transfer students is also available through the transfer advisor.

Kyla Katz
Frances Searle 1-102
847-491-7214
kyla.katz@northwestern.edu

Office of External Programs, Internships and Career Services (EPICS)
EPICS prepares students for the creative economy. Serving students within the School of Communication (SoC), EPICS helps students learn about themselves, what opportunities exist for them, and how to develop as professionals. EPICS supports your career development every step of the way.

What does EPICS offer?

• A chance to see how others got jobs before them via industry panels, alumni connections, and visiting artists & scholars.
• An opportunity to network with top hiring companies and industry executives at our career fair, company information sessions, industry panels, and global seminars.
• Real world experience through our highly successful Academic Internship and Leadership Journey programs.
• Engagement with local theatre via our Arts in the City program.
• Career development through our internship course, workshops, and seminars.
• Internship coaching via drop-in and one-on-one advising.

SoC students may stop by our walk-in hours without an appointment for a brief 15-minute consultation with the EPICS Coordinator. Hours are posted on our website.

For all other questions, please email us at epics@northwestern.edu or visit the EPICS website at http://www.communication.northwestern.edu/epics/ for more information.
Advising Syllabus

The following are some guidelines for your academic career. You are encouraged to discuss these with your advisor.

First-Year

- Talk with your advisor and identify your goals for your college career.
- Take the required first-year courses for your major.
- Take courses in WCAS and other schools that are interesting to you and that may meet distribution requirements.
- Select a foreign language (especially if necessary for major requirements, or if interested in study abroad)
- Learn about the SoC module communities and consider which module(s) you might want to join. Modules are programs of study that combine a series of related courses with co-curricular and off-campus experiences to allow in-depth study of particular areas in communication. Talk to your academic advisor for more information.
- Get to know a faculty member. Go to office hours, enroll in a freshman seminar, and take advantage of department programs offered to help you meet faculty.
- Keep a good balance between your coursework and co-curricular activities; try not to get overcommitted—it's easy to do.
- Take advantage of programs offered through SoC's Office of External Programs, Internships, and Career Services (EPICS), especially industry panels and Leadership Journeys. Learn more at www.communication.northwestern.edu/EPICS.
- Consider a work, volunteer or travel experience in the summer following your first year.
Sophomore Year

• If you are interested in studying abroad, visit the Study Abroad Office website at http://www.northwestern.edu/studyabroad/index.html for information and talk to your advisor in the fall or very early in winter quarter to make a plan. The deadline for fall and academic year study abroad programs is early in February, and the deadline for spring study abroad is in May.

• Meet with your advisor in the fall or early in winter quarter for your first of two required sophomore meetings. Your second sophomore meeting will likely be in the spring quarter. Review your educational progress, and consider programs such as a second major, minor or certificate. You should also begin to discuss possible career paths with your advisor.

• Consider registering for a SoC module. Modules are programs of study that combine a series of related courses with co-curricular and off-campus experiences to allow in-depth study of particular areas in communication. Talk to your academic advisor for more information.

• Begin taking more advanced (200 and 300 level) courses in your major and for distribution requirements. Select courses based on what they can contribute to your intellectual or creative development.

• Develop a relationship with a faculty member if you have not already. Go to office hours, take a second course with a faculty member you like, or get involved in the faculty member’s research. Your academic advisor can help you identify appropriate faculty and research opportunities for your interests.

• Continue involvement in your co-curricular activities; but still be mindful not to overcommit yourself.

• Increase your awareness and involvement with the career development programs offered through EPICS, including Leadership Journeys, industry panels, the career fair, and more.

• Consider work or an internship in the summer following your sophomore year.

Junior Year

• Petition to graduate at your required junior meeting in the spring quarter.

• Pursue advanced, in-depth learning in your major areas of interest. Consider registering for a module if you haven’t already.
• **Work closely with one or more faculty members.** You might work in a lab, assist with research, complete an independent study or more. Ask your advisor about these opportunities.

• **If you are interested in attending graduate school, ask your faculty mentors for recommendations** about programs, courses of study and graduate education in their discipline in general.

• **Take on increasing responsibility in co-curricular activities;** possibly take on a leadership role.

• **Develop a portfolio of your learning and achievements.** Most modules require the creation of a portfolio, but even if you aren’t enrolled in a module, talk to your advisor about developing a portfolio of your work. Take advantage of opportunities like the Undergraduate Research and Arts Exposition to share your work with the NU community (information at www.undergradresearch.northwestern.edu).

• **Rely on your advisor and other mentors** as you work to conceptualize and articulate a unified picture of your acquired skills and knowledge, along with possible professional applications.

• **Focus on professional preparation and career exploration.** Read Spotlight, attend Career Night, participate in Leadership Journeys, take the career practicum, and/or talk with faculty about professional opportunities in their fields.

• **Strongly consider doing an internship during your junior year or the following summer.** Internships can help you decide on a career trajectory, build your resume, and make connections.

#### Senior Year

• **Complete advanced, in-depth study in your major areas of interest.** Carry out at least one major academic or creative project as part of an honors thesis, module capstone, independent study, or research grant.

• **Complete your degree requirements.** Talk with your advisor if you have questions about what requirements you have remaining.

• **Work closely with one or more faculty members,** either as part of your own project, or by being involved in the faculty member’s research.

• **Be a leader in co-curricular activities.**
• **Develop a portfolio of your learning and achievements.** Learn to create a unified picture of your skills, knowledge and talents to others. This is an important step in your professional development.

• **Focus on professional preparation and career exploration.** Use the resources provided by EPICS and University Career Services to prepare your resume and search for job opportunities.
How do I stay informed by the School of Communication?

During the academic year there are several sources through which the school and your department will keep you informed of coming events, academic announcements, and opportunities.

Email is the official mode of communication of the University and school with students. You are responsible for any communication sent to your Northwestern email account.

Set your account to accept email from:

- The Student Resource Center
dear-soc@northwestern.edu

- The Undergraduate Dean
dear-sally@northwestern.edu; sally-ewing@northwestern.edu

- Your academic advisor

Other sources of information from the School of Communication are:

- The advising homepage on the School of Communication's social networking site “SoCiety,” at https://society.northwestern.edu/advising. There you can connect to advising groups for each major, get information on requirements and policies, and find useful links to campus resources.

- School and department web sites. Our web sites contain a wealth of information about the school, departments, programs, faculty, course offerings, and co-curricular opportunities. Bookmark the following web sites and check them on a regular basis: http://www.communication.northwestern.edu.
DEGREE REQUIREMENTS FOR THE BACHELOR OF ARTS AND BACHELOR OF SCIENCE IN COMMUNICATION

Degree Options: Bachelor of Arts/Bachelor of Science

Students in the School of Communication have a choice of graduating with either a Bachelor of Science or a Bachelor of Arts Degree (except CSD students who graduate with a B.S.). The requirements for the two degrees are identical with the exception that to qualify for the B.A. students must fulfill the WCAS language requirement (see below for details on foreign language requirements).

NOTE: Both the Communication Studies and Radio/TV/Film majors require the WCAS foreign language proficiency be met for both the B.A. and B.S.

Which degree is better? This is a matter of personal choice. A student interested in pursuing business related fields may prefer the B.S., while a student going into an arts related area might want a B.A. Today, there is very little difference between the two degrees, and your unique career goals can help you and your advisor determine which one is right for you.

Foreign Language Requirements

Specific language requirements apply to each major.

**Communication Studies:** WCAS requirement (for B.A. and B.S.)
**Dance:** WCAS requirement (for B.A.) or no requirement (for B.S.)
**Human Communication Sciences (B.S. only):** No requirement
**Performance Studies:** WCAS requirement (for B.A.) or no requirement (for B.S.)
**Radio/Television/Film:** WCAS requirement (for B.A. and B.S.)
**Theatre:** WCAS requirement (for B.A.) or no requirement (for B.S.)

What is the WCAS foreign language requirement? Foreign language proficiency is defined as competence in the work covered through the final quarter of a Northwestern second-year language course sequence. This can be accomplished as follows: To demonstrate foreign language proficiency through course work done at Northwestern, students need to complete the third quarter of the second-year language sequence with a grade of C- or better. All earlier courses must also be taken for a grade; they cannot be taken P/N. Students may also test out by achieving the required score on an AP test or NU placement exam (see the table on the following page), or by submitting evidence that they completed their secondary school course work at a school where a language other than English was the primary language of instruction, or by successfully passing a proficiency exam in a language not taught at NU. Students who desire such testing must petition the Council on Language Instruction; petitions are available on the WCAS web site and in the Academic Advising Center (1940 Sheridan Road). For more
information see the WCAS foreign language website: http://www.wcas.northwestern.edu/advising/language.html.

Do foreign language courses satisfy Distribution Requirements? Language courses may be used to satisfy the three-credit humanities and fine arts requirement or the additional distribution requirement.

Students must earn at least C- in order to count courses as distribution credits, and students must earn at least C- in the last course in the language sequence in order to satisfy the foreign language requirement.

No language class taken for a P/N grade will satisfy either the distribution requirement or the WCAS language requirement. Only electives may be taken for P/N grades.
Foreign Language Proficiency Table

Students must demonstrate proficiency equivalent to work covered in the third course in the second year sequence in a foreign language. The table below identifies the relevant course for each language offered at Northwestern, as well as the AP scores that will also satisfy the proficiency requirement.

**IMPORTANT NOTE:** All courses used to attain Weinberg foreign language proficiency must be taken for a letter grade; they cannot be taken P/N.

### Foreign Language Proficiency Table

This table summarizes ways to fulfill the WCAS Foreign Language Proficiency Requirement. For more details, please see the information on WCAS Foreign Language Proficiency Requirement in the online Weinberg College Student Handbook: [http://www.wcas.northwestern.edu/advising/forlangtable.html](http://www.wcas.northwestern.edu/advising/forlangtable.html)

**IMPORTANT NOTE:** All courses used to attain the WCAS foreign language proficiency must be taken for a letter grade; they cannot be taken P/N.

<table>
<thead>
<tr>
<th>Language</th>
<th>Department</th>
<th>Courses with a C- or better</th>
<th>AP Score</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arabic</td>
<td>Middle East &amp; N. African Studies</td>
<td>ARABIC 121-3</td>
<td>None</td>
<td>Program Test and Interview</td>
</tr>
<tr>
<td>Chinese</td>
<td>Asian Lang. &amp; Cultures</td>
<td>CHINESE 121-3 or 125-3, or above</td>
<td>None</td>
<td>Dept. Test</td>
</tr>
<tr>
<td>Czech</td>
<td>Slavic Lang. &amp; Literature</td>
<td>SLAVIC 206-3</td>
<td>None</td>
<td>Dept. Test and Interview</td>
</tr>
<tr>
<td>French</td>
<td>French &amp; Italian</td>
<td>FRENCH 121-3 or 125-3 or 201-0</td>
<td>5*</td>
<td>Dept. Test and Interview</td>
</tr>
<tr>
<td>German</td>
<td>German</td>
<td>GERMAN 102-3, 205-1, 205-2, 221-1, 2, or 3</td>
<td>4 or better</td>
<td>Dept. Test and Interview</td>
</tr>
<tr>
<td>Ancient Greek</td>
<td>Classics</td>
<td>GREEK 201-3</td>
<td>None</td>
<td>Dept. Test</td>
</tr>
<tr>
<td>Hebrew</td>
<td>Jewish Studies</td>
<td>HEBREW 121-3</td>
<td>None</td>
<td>Center Test</td>
</tr>
<tr>
<td>Hindi-Urdu</td>
<td>Asian Lang. &amp; Cultures</td>
<td>HIND_URD 121-3 or above</td>
<td>None</td>
<td>Dept. Test and Interview; **</td>
</tr>
<tr>
<td>Italian</td>
<td>French &amp; Italian</td>
<td>ITALIAN 102-3, or 133/134-3</td>
<td>4 or better</td>
<td>Dept. Test and Interview</td>
</tr>
<tr>
<td>Japanese</td>
<td>Asian Lang. &amp; Cultures</td>
<td>JAPANESE 121-3 or 211-1, or above</td>
<td>None</td>
<td>Dept. Test and Interview</td>
</tr>
<tr>
<td>Korean</td>
<td>Asian Lang. &amp; Cultures</td>
<td>KOREAN 121-3 or 125-3, or above</td>
<td>None</td>
<td>Dept. Test and Interview</td>
</tr>
<tr>
<td>Latin</td>
<td>Classics</td>
<td>LATIN 201-3</td>
<td>5</td>
<td>Dept. Test</td>
</tr>
<tr>
<td>Persian (Farsi)</td>
<td>Middle East &amp; N. African Studies</td>
<td>PERSIAN 121-3</td>
<td>None</td>
<td>Program Test and Interview</td>
</tr>
<tr>
<td>Polish</td>
<td>Slavic Lang. &amp; Literature</td>
<td>SLAVIC 208-3, 358</td>
<td>None</td>
<td>Dept. Test and Interview</td>
</tr>
<tr>
<td>Portuguese</td>
<td>Spanish and Portuguese</td>
<td>PORT 121-3</td>
<td>None</td>
<td>Dept. Test and Interview</td>
</tr>
<tr>
<td>Russian</td>
<td>Slavic Lang. &amp; Literature</td>
<td>SLAVIC 102-3, 304-1, 304-2, 304-3</td>
<td>None</td>
<td>Dept. Test and Interview</td>
</tr>
</tbody>
</table>
What do I need to know about language proficiency and placement tests?
Most language departments offer online placement tests. If you have not already completed a test, you should do so during the first week of Wildcat Welcome. See this URL for further information: http://placement-test.mmlc.northwestern.edu/

The placement tests are designed to place students in the appropriate level class. Students who earn appropriately high scores may satisfy the language requirement through the placement test.

The more advanced a student’s placement, the fewer language courses he or she must take to satisfy the requirement. Unlike AP credits, students do not earn language course credits with language placement test results. Keep in mind that the WCAS language requirement is based on students satisfying a threshold level of proficiency, not on number of credits.

Is it possible to demonstrate proficiency in any other ways?
For students whose secondary education was at a school where a language other than English was the primary language of instruction, you should take your secondary school transcript to the WCAS Office of Undergraduate Studies (at 1922 Sheridan Rd.) for evaluation.

What if I am proficient in a language that is not taught at Northwestern?
Students who wish to demonstrate proficiency in a language not usually taught on campus may petition the Council on Language Instruction for a proficiency test in that language. Please consult the following URL: http://www.cli.northwestern.edu/.
Petitions must be filed during the student's first quarter on campus and are available at the WCAS Office of Undergraduate Studies (at 1922 Sheridan Rd.).

What if I have a disability that affects my study of language?
In certain cases of a clinically diagnosed disability affecting foreign language acquisition, students may apply to fulfill the WCAS Foreign Language Proficiency Requirement by using both language and non-language classes. In such circumstances, students should first contact the Office of Services for Students with Disabilities (SSD) for assistance in petitioning the Council on Language Instruction to be assigned a Language Proficiency Adviser (LPA): http://www.northwestern.edu/disability/students/index.html.

What if I have other questions about foreign language requirements and options?
The Council on Language Instruction maintains web sites that offer detailed answers to many questions. Please consult this URL: http://www.cli.northwestern.edu/.
Additionally, there is an exhaustive document published annually, *Everything You Need to Know about Studying Languages at Northwestern*. You may read or download a copy of that document by clicking the link at this URL: [http://www-cli.northwestern.edu/](http://www-cli.northwestern.edu/).

**Undergraduate Registration Requirement (URR)**

The Undergraduate Registration Requirement (URR) applies to undergraduate students seeking a bachelor’s degree and must be completed in addition to the degree requirements established by the various school faculties. Each school specifies a minimum number of units of credit needed for a bachelor’s degree (45 or more, depending on the degree). The URR specifies the number of quarters a student must be registered at Northwestern and how much credit must be earned at Northwestern. It is predicated on the principle that when a student receives a bachelor’s degree from Northwestern University, the majority of the student’s academic work is completed at the University.

For the purposes of the URR, the following definitions apply:

- Being “registered at Northwestern” for a quarter means that during that quarter the student is registered for and completes Northwestern course work worth at least two full units of credit under the supervision of Northwestern faculty members. Eligible course work includes, for instance, the practicum in the School of Education and Social Policy and the Journalism Residency in the Medill School of Journalism, Media, Integrated Marketing Communications. It does not include the Walter P. Murphy Cooperative Engineering Education Program or most study abroad credits (see exception below).
- For counting number of quarters, a credit-bearing course is considered “completed” if a student receives any of the following grades: A, B, C (including pluses and minuses), D, F, P, N, X, Y, K or W.
- Only credits earned (not just attempted) count toward the minimum units of credit needed. Thus, only courses in which the student receives an A, B, C (including pluses and minuses), D, or P are included.

The provisions of the URR are:

- A student entering as a first-year student in a four-year degree program must be registered at Northwestern for at least 9 quarters and earn credit for courses worth at least 32 units at the University.
- A student entering as a first-year student in a dual bachelor’s degree program must be registered at Northwestern for at least 12 quarters and earn credit for courses worth at least 42 units at the University. See the Undergraduate Catalog for information on approved dual bachelor’s degree programs.
- A student entering as a transfer student in a four-year degree program must be registered at the Northwestern for at least 6 quarters and earn credit for courses worth at least 23 units at the University.
• A student entering as a transfer student in a dual bachelor’s degree program must be registered at Northwestern for at least 9 quarters and earn credit for courses worth at least 32 units at the University. See the Undergraduate Catalog for information on approved dual bachelor's degree programs.

• Students in Northwestern’s Honors Program in Medical Education (HPME) and Integrated Science Program (ISP) are subject to special URR regulations. For details, please contact the respective programs.

• As noted above, most study abroad credit does not count toward the URR. There is one exception: Some Northwestern study abroad programs offer courses with Northwestern course numbers and the “SA” course designation. A student who completes at least two full units of credit in such courses during a quarter is considered to be “registered at Northwestern” for that quarter, and this credit will count toward the minimum needed to satisfy the URR. Transfer credit for study abroad courses that do not carry Northwestern course numbers and the SA designation will not be counted toward the URR.

• A student may appeal for a URR variance to the Registration Requirement Appeals Committee, which consists of the associate provost for University enrollment, the associate provost for undergraduate education, the University registrar, and two associate/assistant deans from different undergraduate schools. The deans serve three-year terms on a rotating basis. The student should submit a written petition to the degree auditor in the Office of the Registrar. The petition must be specific and document any unusual or mitigating circumstances such as illness, family hardship, or a death in the family. The student should also submit a letter from an academic advisor who is familiar with the situation. The Registration Requirement Appeals Committee convenes on a regular basis to review petitions.

For additional information, interpretation, or application of the URR, contact your academic advisor, or the Office of the Registrar, 633 Clark Street, Evanston, Illinois 60208-1118, 847-491-5234, or nu-registrar@northwestern.edu.

Grade Requirements

Regardless of major, all SoC students must meet the following grade requirements:

• No more than 10 grades of C- and D may count toward the 45 credits needed for the degree.
• Courses in the major department may not be taken for a P grade, regardless of whether the course is used toward the major requirements or as an elective.
• Grades of P or D may apply only to elective requirements; they may not count in either the major, minor or distribution requirement areas.

***Human Communication Science and Communications Studies have additional rules concerning grades; see the CSD and COMM ST major requirements for complete information.
Double Counting Courses Toward Multiple Requirements

The double counting of courses toward two or more programs is almost never allowed. See your major’s requirements for details and exceptions.

Limits on Special Courses

• SoC does not limit the number of independent studies (399s) that students may take in SoC or in other schools of the University; however, only two 399s in SoC disciplines may apply to the relevant major degree requirements, and only two 399s in WCAS disciplines may apply to the distribution requirements in the “additional distribution” area. Additional 399s are counted as electives. (Exception: RTVF majors can apply only one SoC 399 to major requirements).
• Some majors limit the number of practicum courses that may be taken, see your major’s requirements for details.
• Only one Junior Tutorial may be taken during your time at Northwestern.
• Only one credit of internship may count toward the major in any department. No more than four total internship credits may apply toward the degree. This includes SoC credits and internship credits from other schools.
• Some majors limit the combined total of independent study, practicum and/or internship credits that may count to the major requirement, see the relevant major’s section of this guide for details.
Distribution Requirements

All SoC students must complete 18 required credits outside the major department in the following areas: math, science and technology (MST); individual and social behavior (ISB); and the humanities and fine arts (HFA). See each major’s requirements for the specific number of courses required in each category. Each major also requires a certain number of additional distribution courses that may be taken from any of the three areas.

IMPORTANT NOTES:

- Any 399 Independent Study course taken in WCAS may only count in the “additional distribution” area, and may not be applied to MST, ISB, or HFA areas. No more than two independent studies may count toward the distribution area.
- Freshman seminars from WCAS may only apply to the “additional distribution” area, except for English, which may apply to HFA.
- Internship, apprenticeship, professional linkage seminar, and practicum courses may not be counted as distribution courses; they will only count as electives.
- Note: many of the courses approved as distribution courses may have prerequisite course requirements, or enrollment may be limited to students in the major.

Math/Science/Technology Distribution Area

Courses in this area share a foundation in the scientific method, in which empirical data is interpreted, and hypotheses about the causes of natural and social phenomena are tested by repeatable experiments. Key tools in this enterprise are mathematics and other forms of symbolic reasoning. Classes in these topics train students to analyze and interpret complex information, recognize patterns, reach sound conclusions, and convey those conclusions to others in an effective manner.

- Courses that are approved as either natural sciences or formal studies distribution requirements for WCAS are accepted as math/science/technology courses for SoC.
- Music Technology and Music Theory courses in Bienen School of Music will also be accepted.
- While not necessarily recommended for non-majors, any 300-level course in astronomy, biological sciences, chemistry, cognitive science, earth and planetary science, math, mathematical methods in the social sciences (MMSS), physics, or statistics will be accepted toward the math/science/technology distribution requirement.

<table>
<thead>
<tr>
<th>Anthropology – those approved as natural science or formal studies in WCAS</th>
<th>General Music – those approved as natural science or formal studies in WCAS (Gen Mus 252 and 253)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Astronomy</td>
<td>Geography – Only those approved as natural science or formal studies in WCAS</td>
</tr>
<tr>
<td>Biological Sciences</td>
<td>Initiative for Sustainability and Energy (ISEN) – Only those approved as natural science by WCAS</td>
</tr>
</tbody>
</table>
### Table: Course Requirements

<table>
<thead>
<tr>
<th>Subject</th>
<th>Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chemistry</td>
<td>Consult the Department for placement information if you have prior work in college-level chemistry.</td>
</tr>
<tr>
<td>Civil Engineering 206</td>
<td>Mathematical Methods in the Social Sciences – for students in the MMSS program</td>
</tr>
<tr>
<td>Cognitive Science</td>
<td>Mathematics - If you have prior college level math, take the online placement test or consult the Math Department for more information.</td>
</tr>
<tr>
<td>Communication Sciences and Disorders (CSD) 112, 202, 301, 302, 303, 304, 305, 306, 310 and 318; prerequisites may apply; CSD majors may not use CSD courses to fulfill their distribution requirements.</td>
<td>Material Science 101 and any approved for natural science or formal studies in WCAS</td>
</tr>
<tr>
<td>Electrical Engineering/Computer Science (EECS)</td>
<td>Music Technology and Music Theory and Cognition; Also, Gen Mus 252 and 253</td>
</tr>
<tr>
<td>Environmental Science</td>
<td>Physics - Consult the Physics Department for appropriate placement if you have prior work in calculus-level physics.</td>
</tr>
<tr>
<td>Earth &amp; Planetary Sciences</td>
<td>Psychology – those approved as natural science or formal studies in WCAS</td>
</tr>
<tr>
<td>General Communication 108 - CSD majors may not use Gen Cmn 108 to fulfill their distribution requirement.</td>
<td>Statistics (including statistics offered in any department)</td>
</tr>
</tbody>
</table>

### Individual/Social Behavior Distribution Area

Courses in this area use empirical methods and social and cultural theories in order to explain human behavior. The area includes classes in history, the social and behavioral sciences, and the study of communal and individual values.

- Courses in several of the “Studies” departments (African-American, American, Asian American, Gender, Latina and Latino) and Journalism may satisfy either Individual/Social Behavior or Humanities/Fine Arts.

<table>
<thead>
<tr>
<th>Department</th>
<th>Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>African-American Studies</td>
<td>International Studies</td>
</tr>
<tr>
<td>American Studies (must be admitted to the program to enroll)</td>
<td>Journalism courses for non-majors</td>
</tr>
<tr>
<td>Anthropology (except those that satisfy MST)</td>
<td>Latina and Latino Studies</td>
</tr>
<tr>
<td>Asian American Studies</td>
<td>Legal Studies</td>
</tr>
<tr>
<td>-----------------------</td>
<td>--------------</td>
</tr>
<tr>
<td>Business Institutions 239, 260</td>
<td>Linguistics (except those that satisfy MST)</td>
</tr>
<tr>
<td>Economics</td>
<td>Philosophy</td>
</tr>
<tr>
<td>Gender Studies</td>
<td>Political Science</td>
</tr>
<tr>
<td>Global Health</td>
<td>Psychology (except those that satisfy MST)</td>
</tr>
<tr>
<td>Geography 240, 312, 313</td>
<td>Religion</td>
</tr>
<tr>
<td>History</td>
<td>School of Education &amp; Social Policy courses (all majors)</td>
</tr>
<tr>
<td>IEMS 225</td>
<td>Sociology</td>
</tr>
<tr>
<td>Integrated Marketing Communication (IMC) (sophomore standing required)</td>
<td></td>
</tr>
</tbody>
</table>

**Humanities/Fine Arts Distribution Area**

Courses in this area examine artistic, linguistic, and cultural practices, and help students hone their creative, expressive, and analytical skills.

- Courses in several of the “Studies” departments (African-American, American, Asian American, Gender, Latina and Latino) and Journalism may satisfy either Individual/Social Behavior or Humanities/Fine Arts.

<table>
<thead>
<tr>
<th>African-American Studies</th>
<th>Foreign Languages (Arabic, Chinese, Czech, French, German, Ancient Greek, Hebrew, Hindi, Italian, Japanese, Korean, Latin, Persian (Farsi), Polish, Portuguese, Russian, Spanish, Swahili, Turkish, Yiddish)</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Studies (must be admitted to the program to enroll)</td>
<td>Gender Studies</td>
</tr>
<tr>
<td>Art Theory and Practice</td>
<td>Humanities</td>
</tr>
<tr>
<td>Art History</td>
<td>Jewish Studies</td>
</tr>
<tr>
<td>Asian American Studies</td>
<td>Journalism courses for non-majors</td>
</tr>
<tr>
<td>Classics</td>
<td>Latina and Latino Studies</td>
</tr>
<tr>
<td>Comparative Literature</td>
<td>Music (with significant exceptions; see the next section of this guide for more information)</td>
</tr>
<tr>
<td>English</td>
<td>Slavic Languages and Literature</td>
</tr>
</tbody>
</table>
Music Courses for SoC Students

Not all courses in the School of Music may be applied toward the SoC degree. SoC categorizes undergraduate courses in the School of Music into three distinct groups: performance and ensemble classes; applied or skills-based classes; and academic classes. Each type of course is treated differently in calculating your progress toward a degree.

<table>
<thead>
<tr>
<th>Category</th>
<th>Type of Class</th>
<th>Count for degree?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ø</td>
<td>Performance/ensemble classes</td>
<td>Not permitted to apply toward 45 credits for SoC degree.</td>
</tr>
<tr>
<td>Applied</td>
<td>Applied/skills based classes</td>
<td>Up to 3 credits may be applied toward the 45 for the SoC degree. After that, they do not count. These 3 credits may be applied to the HFA distribution requirement.</td>
</tr>
<tr>
<td>HFA</td>
<td>Academic classes</td>
<td>An unlimited number of credits of HFA courses may be applied toward the 45 for the SoC degree. An unlimited number of these credits may be applied to the distribution requirement.</td>
</tr>
</tbody>
</table>

Music Studies for Non-Majors

<table>
<thead>
<tr>
<th>Course</th>
<th>Number</th>
<th>Description</th>
<th>Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gen Mus</td>
<td>115</td>
<td>Applied Piano and Organ</td>
<td>Applied</td>
</tr>
<tr>
<td>Gen Mus</td>
<td>120</td>
<td>Applied Strings</td>
<td>Applied</td>
</tr>
<tr>
<td>Gen Mus</td>
<td>121</td>
<td>Beginning Nonmajor Guitar Class</td>
<td>Applied</td>
</tr>
<tr>
<td>Gen Mus</td>
<td>125</td>
<td>Applied Winds/Percussion</td>
<td>Applied</td>
</tr>
<tr>
<td>Gen Mus</td>
<td>131</td>
<td>Nonmajor Vocal Performance Seminar, Beginning</td>
<td>Applied</td>
</tr>
<tr>
<td>Gen Mus</td>
<td>133</td>
<td>Nonmajor Class Voice, Beginning</td>
<td>Applied</td>
</tr>
<tr>
<td>Gen Mus</td>
<td>160</td>
<td>Nonmajor Class Private Voice, Beginning</td>
<td>Applied</td>
</tr>
<tr>
<td>Gen Mus</td>
<td>170</td>
<td>Introduction to Music</td>
<td>HFA</td>
</tr>
<tr>
<td>Gen Mus</td>
<td>175</td>
<td>Selected Topics for Non-Majors</td>
<td>HFA</td>
</tr>
<tr>
<td>Gen Mus</td>
<td>220</td>
<td>History of Symphony</td>
<td>HFA</td>
</tr>
<tr>
<td>Gen Mus</td>
<td>230</td>
<td>Masterpieces of Opera</td>
<td>HFA</td>
</tr>
<tr>
<td>Gen Mus</td>
<td>250</td>
<td>History of Rock</td>
<td>HFA</td>
</tr>
<tr>
<td>Gen Mus</td>
<td>252</td>
<td>Harmony</td>
<td>MST</td>
</tr>
<tr>
<td>Gen Mus</td>
<td>253</td>
<td>Form and Analysis</td>
<td>MST</td>
</tr>
<tr>
<td>Gen Mus</td>
<td>260</td>
<td>Nonmajor Private Voice, Intermediate</td>
<td>Applied</td>
</tr>
<tr>
<td>Gen Mus</td>
<td>270-1</td>
<td>The Western Musical Tradition</td>
<td>HFA</td>
</tr>
<tr>
<td>Gen Mus</td>
<td>360</td>
<td>Nonmajor Private Voice, Advanced</td>
<td>Applied</td>
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</table>

Musicology

<table>
<thead>
<tr>
<th>Course</th>
<th>Number</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>Musicol</td>
<td>323</td>
<td>Topics in Ethnomusicology</td>
<td>HFA</td>
</tr>
<tr>
<td>Course</td>
<td>Number</td>
<td>Description</td>
<td>Category</td>
</tr>
<tr>
<td>----------</td>
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<td>-----------------------------------------------------</td>
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</tr>
<tr>
<td>Musicol</td>
<td>326</td>
<td>Topics in World Music: Asia</td>
<td>HFA</td>
</tr>
<tr>
<td>Musicol</td>
<td>327</td>
<td>Topics in World Music: Africa</td>
<td>HFA</td>
</tr>
<tr>
<td>Musicol</td>
<td>328</td>
<td>Topics in World Music: The Americas</td>
<td>HFA</td>
</tr>
<tr>
<td>Musicol</td>
<td>329</td>
<td>Music and Islam</td>
<td>HFA</td>
</tr>
<tr>
<td>Musicol</td>
<td>330</td>
<td>Russian Fairytale and Opera</td>
<td>HFA</td>
</tr>
<tr>
<td>Musicol</td>
<td>331</td>
<td>Orientalism and Music</td>
<td>HFA</td>
</tr>
<tr>
<td>Musicol</td>
<td>332</td>
<td>Music and Gypsies</td>
<td>HFA</td>
</tr>
<tr>
<td>Musicol</td>
<td>333</td>
<td>Topics in Pop Music</td>
<td>HFA</td>
</tr>
<tr>
<td>Musicol</td>
<td>335</td>
<td>Selected Topics</td>
<td>HFA</td>
</tr>
<tr>
<td>Musicol</td>
<td>338</td>
<td>Expressionism</td>
<td>HFA</td>
</tr>
<tr>
<td>Musicol</td>
<td>339</td>
<td>Music and Gender</td>
<td>HFA</td>
</tr>
<tr>
<td>Musicol</td>
<td>341</td>
<td>Music and the Visual Arts</td>
<td>HFA</td>
</tr>
<tr>
<td>Musicol</td>
<td>342</td>
<td>Authenticity</td>
<td>HFA</td>
</tr>
<tr>
<td>Musicol</td>
<td>343</td>
<td>Music and Shakespeare</td>
<td>HFA</td>
</tr>
<tr>
<td>Musicol</td>
<td>344</td>
<td>Music and Film</td>
<td>HFA</td>
</tr>
<tr>
<td>Musicol</td>
<td>345</td>
<td>From Literature to Opera to Film</td>
<td>HFA</td>
</tr>
<tr>
<td>Musicol</td>
<td>346</td>
<td>Composer Topics (Verdi, Wagner, Mahler...)</td>
<td>HFA</td>
</tr>
<tr>
<td>Musicol</td>
<td>347</td>
<td>The Lied</td>
<td>HFA</td>
</tr>
<tr>
<td>Musicol</td>
<td>348</td>
<td>Bel Canto</td>
<td>HFA</td>
</tr>
<tr>
<td>Musicol</td>
<td>350</td>
<td>Topics in Medieval Music</td>
<td>HFA</td>
</tr>
<tr>
<td>Musicol</td>
<td>351</td>
<td>Topics in 16th Century Music</td>
<td>HFA</td>
</tr>
<tr>
<td>Musicol</td>
<td>352</td>
<td>Topics in 17th Century Music</td>
<td>HFA</td>
</tr>
<tr>
<td>Musicol</td>
<td>353</td>
<td>Topics in 18th Century Music</td>
<td>HFA</td>
</tr>
<tr>
<td>Musicol</td>
<td>354</td>
<td>Topics in 19th Century Music</td>
<td>HFA</td>
</tr>
<tr>
<td>Musicol</td>
<td>355</td>
<td>Topics in 20th Century Music</td>
<td>HFA</td>
</tr>
<tr>
<td>Musicol</td>
<td>385</td>
<td>Senior Project</td>
<td>HFA</td>
</tr>
<tr>
<td>Musicol</td>
<td>399</td>
<td>Independent Study</td>
<td>Additional Distro</td>
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</tbody>
</table>

**Music Technology**

<table>
<thead>
<tr>
<th>Course</th>
<th>Number</th>
<th>Description</th>
<th>Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mus Tech</td>
<td>259</td>
<td>Introduction to Music Technology</td>
<td>MST</td>
</tr>
<tr>
<td>Mus Tech</td>
<td>262</td>
<td>Technology in the Music Classroom</td>
<td>MST</td>
</tr>
<tr>
<td>Mus Tech</td>
<td>320</td>
<td>Physics of Sound</td>
<td>MST</td>
</tr>
<tr>
<td>Mus Tech</td>
<td>321</td>
<td>Producing in the Virtual Studio</td>
<td>MST</td>
</tr>
<tr>
<td>Mus Tech</td>
<td>322</td>
<td>Recording and Basic Audio</td>
<td>MST</td>
</tr>
<tr>
<td>Mus Tech</td>
<td>335</td>
<td>Selected Topics in Music Technology</td>
<td>MST</td>
</tr>
<tr>
<td>Mus Tech</td>
<td>337</td>
<td>Multimedia for the Web</td>
<td>MST</td>
</tr>
<tr>
<td>Mus Tech</td>
<td>338</td>
<td>Programming</td>
<td>MST</td>
</tr>
<tr>
<td>Mus Tech</td>
<td>340</td>
<td>Composing with Computers</td>
<td>MST</td>
</tr>
<tr>
<td>Mus Tech</td>
<td>342-1,2</td>
<td>Computer Sound Synthesis</td>
<td>MST</td>
</tr>
<tr>
<td>Mus Tech</td>
<td>343</td>
<td>Sound Design for New Media</td>
<td>MST</td>
</tr>
<tr>
<td>Mus Tech</td>
<td>344</td>
<td>Advanced Projects in Music Technology</td>
<td>MST</td>
</tr>
<tr>
<td>Course</td>
<td>Number</td>
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<td>Category</td>
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<tr>
<td>Mus Tech</td>
<td>345</td>
<td>Technology-Based Performance</td>
<td>MST</td>
</tr>
<tr>
<td>Mus Tech</td>
<td>348</td>
<td>3-D Sound and Spatial Audio</td>
<td>MST</td>
</tr>
<tr>
<td>Mus Tech</td>
<td>385</td>
<td>Senior Project</td>
<td>MST</td>
</tr>
<tr>
<td>Mus Tech</td>
<td>399</td>
<td>Independent Study</td>
<td>Additional Distro</td>
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</table>

**Music Theory**

<table>
<thead>
<tr>
<th>Course</th>
<th>Number</th>
<th>Title</th>
<th>Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mus Thry</td>
<td>251</td>
<td>Music and Mind</td>
<td>MST</td>
</tr>
<tr>
<td>Mus Thry</td>
<td>316</td>
<td>Renaissance Counterpoint</td>
<td>MST</td>
</tr>
<tr>
<td>Mus Thry</td>
<td>317</td>
<td>Figured Bass</td>
<td>MST</td>
</tr>
<tr>
<td>Mus Thry</td>
<td>318</td>
<td>Baroque Counterpoint</td>
<td>MST</td>
</tr>
<tr>
<td>Mus Thry</td>
<td>321</td>
<td>Analytic Techniques</td>
<td>MST</td>
</tr>
<tr>
<td>Mus Thry</td>
<td>331</td>
<td>Analytic Studies</td>
<td>MST</td>
</tr>
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<td>Mus Thry</td>
<td>335</td>
<td>Selected Topics in Music Theory</td>
<td>MST</td>
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<td>Mus Thry</td>
<td>336</td>
<td>Selected Topics in Music Cognition</td>
<td>MST</td>
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<tr>
<td>Mus Thry</td>
<td>355</td>
<td>Atonal Analysis</td>
<td>MST</td>
</tr>
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<td>385</td>
<td>Senior Project</td>
<td>MST</td>
</tr>
<tr>
<td>Mus Thry</td>
<td>399</td>
<td>Independent Study</td>
<td>Additional Distro</td>
</tr>
</tbody>
</table>

**Music Performance**

<table>
<thead>
<tr>
<th>Course</th>
<th>Number</th>
<th>Description</th>
<th>Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conduct</td>
<td>364</td>
<td>Choral Organizations</td>
<td>Ø</td>
</tr>
<tr>
<td>Conduct</td>
<td>374</td>
<td>Band Organizations</td>
<td>Ø</td>
</tr>
<tr>
<td>Conduct</td>
<td>378</td>
<td>Contemporary Music Ensemble</td>
<td>Ø</td>
</tr>
<tr>
<td>Conduct</td>
<td>393</td>
<td>Orchestral Organizations</td>
<td>Ø</td>
</tr>
<tr>
<td>Conduct</td>
<td>395</td>
<td>Baroque Music Ensemble</td>
<td>Ø</td>
</tr>
<tr>
<td>Conduct</td>
<td>399</td>
<td>Independent Study</td>
<td>Ø</td>
</tr>
</tbody>
</table>

**Jazz Studies**

<table>
<thead>
<tr>
<th>Course</th>
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</thead>
<tbody>
<tr>
<td>Jazz</td>
<td>210-1,2</td>
<td>Jazz History</td>
<td>HFA</td>
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</tbody>
</table>

**Voice and Opera**

<table>
<thead>
<tr>
<th>Course</th>
<th>Number</th>
<th>Description</th>
<th>Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Voice</td>
<td>102</td>
<td>Beginning Voice</td>
<td>Applied</td>
</tr>
<tr>
<td>Voice</td>
<td>110</td>
<td>Applied Voice</td>
<td>Applied</td>
</tr>
<tr>
<td>Voice</td>
<td>210</td>
<td>Applied Voice</td>
<td>Applied</td>
</tr>
<tr>
<td>Voice</td>
<td>310</td>
<td>Applied Voice</td>
<td>Applied</td>
</tr>
<tr>
<td>Voice</td>
<td>111-1,2,3</td>
<td>Phonetics and Diction</td>
<td>Applied</td>
</tr>
<tr>
<td>Voice</td>
<td>202</td>
<td>Intermediate Voice</td>
<td>Applied</td>
</tr>
</tbody>
</table>
Applying AP/IB Credit to Degree and Distribution Requirements

Advanced Placement/IB and transfer credits can fulfill some distribution requirements. The guidelines are as follows:

- **Up to twelve AP and/or IB credits total** may be applied to degree requirements.

**Of the twelve:**

- **Only one AP or IB credit** may be applied to each of the three distribution categories: math/science/technology (MST), individual and social behavior (ISB), and humanities and fine arts (HFA).

- **Up to six more** AP or IB credits may be applied to the additional distribution requirements.

- **Up to three more** AP or IB credits may be applied to the degree as **electives**.

- In addition to, and independent of, the requirements set by the School of Communication, **students must satisfy the Undergraduate Registration Requirement**. See the Undergraduate Catalog or the section on the Undergraduate Registration Requirement in this guide for the details of this policy.

For information about which distribution category a particular AP credit applies to, please see the chart on the following page.
### AP / IB Credit and Its Application to Distribution Requirements

**For Students Entering September 2014 - August 2015**

Note on Allocation of Credits from Multiple AP/IB Exams:

A total of up to twelve AP/IB credits may be applied to degree requirements:

- Only one credit may be applied to each of the Math/Science/Technology (MST), Individual/Social Behavior (ISB), and Humanities/Fine Arts (HFA) categories
- Up to six credits may be counted as Additional Distribution credits
- Up to three more credits may be counted as electives

<table>
<thead>
<tr>
<th>EXAM</th>
<th>SCORE</th>
<th>COURSE CREDIT AUTHORIZED</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Math/Science/Technology Group</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Biology</td>
<td>5</td>
<td>1 credit (BIOL SCI 1XX)</td>
</tr>
<tr>
<td>Chemistry</td>
<td>3 or 4</td>
<td>1.34 credits (CHEM 101, 121; placement in CHEM 171/181)</td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>4.02 credits (CHEM 101, 102, 103, 121, 122, 123); placement in CHEM 210-1 or 212-1/232-1</td>
</tr>
<tr>
<td>Computer Science A &amp; AB</td>
<td>4 or 5</td>
<td>1 credit (EECS 110)</td>
</tr>
<tr>
<td>Environmental Science</td>
<td>5</td>
<td>1 credit (ENVR SCI 1XX)</td>
</tr>
<tr>
<td>Mathematics (Calculus) AB (or AB subscore of Mathematics BC)</td>
<td>4 or 5</td>
<td>1 credit (MATH 220)</td>
</tr>
<tr>
<td>Mathematics (Calculus) BC</td>
<td>Below 4</td>
<td>See Mathematics AB</td>
</tr>
<tr>
<td></td>
<td>4 or 5</td>
<td>2 credits (MATH 220, 224)</td>
</tr>
<tr>
<td>Physics B</td>
<td>5</td>
<td>2.68 credits (PHYSICS 130-1,-2 and 136-1,-2)</td>
</tr>
<tr>
<td>Physics C-I (Mechanics)</td>
<td>5</td>
<td>1.34 credits (PHYSICS 135-1 and 136-1)</td>
</tr>
<tr>
<td>Physics C-II (Electricity and Magnetism)</td>
<td>5</td>
<td>1.34 credits (PHYSICS 135-2 and 136-2)</td>
</tr>
<tr>
<td>Statistics</td>
<td>4 or 5</td>
<td>1 credit (STAT 202)</td>
</tr>
<tr>
<td><strong>Individual/Social Behavior Group</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Economics-Macro</td>
<td>5</td>
<td>1 credit (ECON 201)</td>
</tr>
<tr>
<td>Economics-Micro</td>
<td>5</td>
<td>1 credit (ECON 202)</td>
</tr>
<tr>
<td>Geography (Human)</td>
<td>5</td>
<td>1 credit (GEOG 1XX)</td>
</tr>
<tr>
<td>Government and Politics (American)</td>
<td>5</td>
<td>1 credit (POLI SCI 2XX)</td>
</tr>
<tr>
<td>Government and Politics (Comparative)</td>
<td>5</td>
<td>1 credit (POLI SCI 2XX)</td>
</tr>
<tr>
<td>History (European)</td>
<td>5</td>
<td>2 credits (HISTORY 2EU)</td>
</tr>
<tr>
<td>History (U.S.)</td>
<td>5</td>
<td>2 credits (HISTORY 2US)</td>
</tr>
<tr>
<td>History (World)</td>
<td>5</td>
<td>2 credits (HISTORY 2WL)</td>
</tr>
<tr>
<td>Psychology</td>
<td>4 or 5</td>
<td>1 credit (PSYCH 110)</td>
</tr>
<tr>
<td><strong>Humanities/Fine Arts Group</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Art History</td>
<td>5</td>
<td>1 credit (ART HIST 2XX)</td>
</tr>
<tr>
<td>Studio Art</td>
<td>5</td>
<td>1 credit (ART 1XX)</td>
</tr>
<tr>
<td>Chinese Language and Culture</td>
<td>4</td>
<td>1 credit (CHINESE 2XX)</td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>2 credits (CHINESE 2XX)</td>
</tr>
<tr>
<td>Course</td>
<td>Credits</td>
<td>Northwestern credit</td>
</tr>
<tr>
<td>-------------------------------------------</td>
<td>---------</td>
<td>---------------------</td>
</tr>
<tr>
<td>English (Language and Composition)</td>
<td>5</td>
<td>2 credits (ENGLISH 1LC)</td>
</tr>
<tr>
<td>English (Literature)</td>
<td>5</td>
<td>2 credits (ENGLISH 1LT)</td>
</tr>
<tr>
<td>French Language and Culture</td>
<td>4</td>
<td>1 credit (FRENCH 1XX)</td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>2 credits (FRENCH 2XX)</td>
</tr>
<tr>
<td>German Language and Culture</td>
<td>4</td>
<td>1 credit (GERMAN 2XX)</td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>2 credits (GERMAN 2XX)</td>
</tr>
<tr>
<td>Italian Language and Culture</td>
<td>4</td>
<td>1 credit (ITALIAN 2XX)</td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>2 credits (ITALIAN 2XX)</td>
</tr>
<tr>
<td>Japanese Language and Culture</td>
<td>4</td>
<td>1 credit (JAPANESE 2XX)</td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>2 credits (JAPANESE 2XX)</td>
</tr>
<tr>
<td>Latin</td>
<td>4</td>
<td>1 credit (LATIN 1XX)</td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>2 credits (LATIN 2XX)</td>
</tr>
<tr>
<td>Music Theory</td>
<td>5</td>
<td>1 credit (GEN MUS 252)</td>
</tr>
<tr>
<td>Spanish Language</td>
<td>4</td>
<td>1 credit (SPANISH 2LN)</td>
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<tr>
<td></td>
<td>5</td>
<td>2 credits (SPANISH 2LN)</td>
</tr>
<tr>
<td>Spanish Literature</td>
<td>4</td>
<td>1 credit (SPANISH 2LT)</td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>2 credits (SPANISH 2LT)</td>
</tr>
</tbody>
</table>

**School of Communication Recognition for International Baccalaureate Testing**

<table>
<thead>
<tr>
<th>IB Higher Level Exam</th>
<th>Score</th>
<th>Math/Science/Technology Group</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology</td>
<td>6 or 7</td>
<td>1 credit (BIOL SCI 1XX)</td>
</tr>
<tr>
<td>Chemistry</td>
<td>5 or 6</td>
<td>1.34 credits (CHEM 101, 121); placement in CHEM 171/181</td>
</tr>
<tr>
<td></td>
<td>7</td>
<td>4.02 credits (CHEM 101, 102, 103, 121, 122, 123); placement in CHEM 210-1 or 212-1/232-1</td>
</tr>
<tr>
<td>Computer Science</td>
<td>5, 6, or 7</td>
<td>1 credit (EECS 110)</td>
</tr>
<tr>
<td>Mathematics</td>
<td>5 or 6</td>
<td>1 credit (MATH 220)</td>
</tr>
<tr>
<td></td>
<td>7</td>
<td>2 credits (MATH 220, 224)</td>
</tr>
<tr>
<td>Physics</td>
<td>6 or 7</td>
<td>2.68 credits (PHYSICS 130-1,-2 and 136-1,-2)</td>
</tr>
</tbody>
</table>

**Individual/Social Behavior Group**

<table>
<thead>
<tr>
<th>Course</th>
<th>Score</th>
<th>Northwestern credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Economics</td>
<td>6 or 7</td>
<td>2 credits (ECON 201, 202)</td>
</tr>
<tr>
<td>History (American)</td>
<td>6 or 7</td>
<td>2 credits (HISTORY 2AM)</td>
</tr>
<tr>
<td>History (European)</td>
<td>6 or 7</td>
<td>2 credits (HISTORY 2EU)</td>
</tr>
<tr>
<td>Psychology</td>
<td>6 or 7</td>
<td>1 credit (PSYCH 110)</td>
</tr>
</tbody>
</table>

**Humanities/Fine Arts Group**

<table>
<thead>
<tr>
<th>Course</th>
<th>Score</th>
<th>Northwestern credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>English (All Languages)</td>
<td>6 or 7</td>
<td>2 credits (ENGLISH 1XX)</td>
</tr>
<tr>
<td>Foreign Language (All Languages)</td>
<td>6</td>
<td>1 credit (Relevant Language 1XX)</td>
</tr>
<tr>
<td></td>
<td>7</td>
<td>2 credits (Relevant Language 1XX)</td>
</tr>
</tbody>
</table>
The Roxelyn and Richard Pepper Department of Communication Sciences and Disorders offers a major in human communication sciences, providing undergraduate students with a foundation for the study of disorders of hearing, speech, language, and learning. Classroom, clinical, and research facilities of the department are located in the Frances Searle Building on the Evanston campus. The undergraduate program emphasizes basic science principles that underlie all human communication and cognition, and introduces students to clinical issues and research findings that pertain to disorders of communication and learning. The major in human communication sciences is particularly appealing to students who plan to attend graduate or professional school in fields such as audiology and hearing sciences, speech and language pathology, and learning disabilities, as well as in medicine, dentistry or neuroscience. Students who do not pursue medical, clinically based, or research graduate degrees may enter careers in health-related private industry or the public sector.

Undergraduate majors in human communication sciences have the option of pursuing a general course of study, typical for most premed students, or of choosing among three areas of focus: audiology and hearing sciences, speech and language pathology, and learning disabilities.

*Audiology and hearing sciences* encompasses the study of hearing, hearing disorders, and the treatment of hearing disorders. Emphasis is on basic communication science, including study of the anatomical, physiological, and physical bases of hearing. Undergraduate courses present information on normal communication processes, and an introduction to audiologic assessment and hearing loss management is provided.

*Speech and language pathology* introduces students to the psychological, linguistic, neurological, acoustic, anatomical, and physiological bases of normal speech and language behavior. As their knowledge of normal speech, language, learning, and hearing processes increases, students are introduced to the communicative disorders that result from the disruption of these processes. Advanced undergraduate courses are concerned with the nature, recognition, and management of common communicative disorders, and present issues related to administration and public policy.

*Learning disabilities* is concerned with learning processes and their dysfunctions, including disorders of perception, memory, language, and conceptualization. Such disorders lead to problems in the acquisition and use of oral language, reading,
writing, and math skills that require specialized remediation. Undergraduate course work stresses theoretical, scientific, clinical, and educational issues as a foundation for advanced training.

**Faculty**

For a listing of faculty in communication sciences and disorders, see our webpage: [http://www.communication.northwestern.edu/departments/csd/faculty](http://www.communication.northwestern.edu/departments/csd/faculty).

**Honors Program in Medical Education**

Students admitted to the Honors Program in Medical Education with an emphasis in human communication sciences must meet the 300- and 400-level course requirements of the department (see following description). However, because they spend only three years on the Evanston campus, they take fewer 100- and 200-level courses in the department and the School of Communication than some four-year undergraduates. For more information on the HPME program, see [http://www.feinberg.northwestern.edu/education/degree-programs/hpme/](http://www.feinberg.northwestern.edu/education/degree-programs/hpme/).

**Honors in Communication Sciences and Disorders**

An honors program is available for students in their senior year who have maintained an outstanding undergraduate record through their junior year. Upon successful completion of an honors project, they will graduate with honors in communication sciences and disorders.

**Research Practicum**

Students may register for a research practicum in which they gain research experience by working with a faculty member on the design, execution, and presentation of a research project. Students may develop ideas for an independent study based on their research practicum experience. A combined total of only 3 units of research practicum and independent study may apply toward the major degree requirements.

**Independent Study**

Student may register for units of independent study, in which they work closely with a faculty member on a topic of mutual interest. Students interested in independent study should select courses that may lead to more advanced library or laboratory research. A combined total of only 3 units of research practicum and independent study may apply toward the major degree requirements.
HUMAN COMMUNICATION SCIENCES MAJOR

Grade Requirements

• All distribution courses must be passed with a grade of C- or above.
• All major courses must be passed with a grade of C or above (no C-).
• Distribution and major courses may NOT be taken P/N.

Double Counting

Students may not double count courses between their HCS major and the core requirements of any other major, minor, or certificate either inside or outside of SoC.

Distribution Requirements

• 18 distribution courses outside the department, including 3 from each of the distribution areas. Beyond these first nine courses, students must complete an additional 9 courses outside the department. Of the three courses taken in math/science/technology, one course must be in mathematics, one in biology, and one in physics or chemistry. If the course in biology, chemistry or physics does not have a laboratory component, then students must take a research methods course. Approved research methods courses include psych 205; sociology 329; and linguistics 330.

Major Courses
(15-16 Units)

• 2 GEN CMN courses: 108 and a choice of 101, 102, or 103; both must be passed with a grade of C (not C-) or higher

• 13 CSD courses, all of which must be passed with a grade of C (not C-) or higher, and which include the following:

  ▪ CSD 112 The Scientific Exploration of Communication
  ▪ CSD 202 Neurobiology of Communication
  ▪ Statistics: a choice of 304 (which fulfills both the statistics requirement and 1 of the 13 CSD course requirements) or one of two non-CSD statistics courses: PSYCH 201 or STAT 232 (neither of which fulfills 1 of the 13 CSD course requirements)
  ▪ 10 300- and 400-level courses in communicative disorders, including at least:
3 basic science courses typically chosen from the following list:

- CSD 301-0 Anatomy and Physiology of the Vocal Mechanism
- CSD 302-0 Anatomy and Physiology of the Peripheral Hearing Mechanism
- CSD 303-0 Brain and Cognition
- CSD 305-0 Phonetics
- CSD 306-0 Psychoacoustics
- *CSD 307-0 Acoustic Phonetics
- CSD 309-0 Culture, Language, and Learning
- CSD 310-0 Biological Foundations of Speech and Music
- CSD 342-0 Typical and Atypical Development in Infants and Toddlers
- CSD 382-0 Autism Spectrum Disorders
- CSD 392-0 Language Development and Usage
- CSD 398-0 Research Practicum
- CSD 399-0 Independent Study

And at least 3 clinically oriented courses typically chosen from the following list:

- CSD 318-0 Introduction to Audiology
- CSD 334-0 Delivery Systems in Speech and Language Pathology
- CSD 336-0 The Field of Special Education
- CSD 339-0 Early Communication Intervention with Infants and Toddlers
- CSD 373-0 Introduction to Learning Disabilities
- CSD 376-0 Diagnostic and Remedial Approaches for Children with Learning Problems
- *CSD 419-0 Pediatric Audiology
- *CSD 444-0 Development and Disorders of Mathematics
- *CSD 465-0 Hearing Impairment

*Courses with an asterisk have pre-requisite coursework. Courses without an asterisk do not have pre-requisite coursework, but other restrictions may apply. Undergraduate students should check with their advisor regarding course and track pre-requisites, particularly for 400-level and clinical courses. Undergraduate students who have taken certain pre-requisite courses may also be able to take some 400-level courses not listed here.
**The above list is not comprehensive, and students should consult with their advisor for additional courses, both within and outside the department, to meet the needs of graduate or medical school requirements.

**Additional Requirements**

- Writing proficiency requirement (see CSD Advisor or Department Assistant for details)
- Electives in communication and other areas to complete a minimum of 45 units of credit

Students who transfer into the department after their first year may not be required to take all of the 100 level classes, but should consult with their advisor. If transfer students do not take the 100 level courses, they must still take 13 courses in the department, 10 of which must be at the 300 – 400 level, at least 3 in the basic sciences and at least 3 clinical courses.

HPME students should check with their CSD advisor regarding possible course work waivers.
HUMAN COMMUNICATION SCIENCES MINOR
www.communication.northwestern.edu/programs/minor_human_communication_sciences

The human communication sciences minor is the ideal option for students who want to expand their understanding of the physical and physiological principles underlying communication. The minor is also suited to students who want to learn about communication-based health issues, or to apply the knowledge and skills gained from their major to a health-related field.

Eligibility

All students in Northwestern are eligible for SoC minors. Since the minors are smaller versions of majors in SoC, students who are already majoring in a department cannot also enroll in the corresponding minor. A minor inside the SoC will not fulfill the field of concentration requirement for the communication studies major.

Declaring the HCS Minor

Students can declare the minor during any quarter, starting as early as the spring quarter of their first year.

Contact the minor advisor to declare the minor:

Jeanette Ortiz  j-ortiz@northwestern.edu
491-3066  Frances Searle 3-247

At your advising session, the advisor will sign and file your declaration form and review with you the courses needed for the minor.

The advisor will guide you as you progress toward the minor and will complete the minor section on your petition to graduate in the spring of your junior year. Faculty mentors will be available as needed.

Grade Requirements

No course for any SoC minor may be taken utilizing the P/N option, and all classes must be completed at a grade of C- or better in order to apply toward a minor.
Requirements for the Minor in Human Communication Sciences
(7 Units)

• CSD 202 (or another 200- or 300-level course if granted a waiver based on course work in another department)

3 basic science courses typically chosen from the following list:

CSD 301-0 Anatomy and Physiology of the Vocal Mechanism
CSD 302-0 Anatomy and Physiology of the Peripheral Hearing Mechanism
CSD 303-0 Brain and Cognition
CSD 305-0 Phonetics
CSD 306-0 Psychoacoustics
*CSD 307-0 Acoustic Phonetics
CSD 309-0 Culture, Language, and Learning
CSD 310-0 Biological Foundations of Speech and Music
CSD 342-0 Typical and Atypical Development in Infants and Toddlers
CSD 382-0 Autism Spectrum Disorders
CSD 392-0 Language Development and Usage
CSD 398-0 Research Practicum
CSD 399-0 Independent Study

And at least 3 clinically oriented courses typically chosen from the following list:

CSD 318-0 Introduction to Audiology
CSD 334-0 Delivery Systems in Speech and Language Pathology
CSD 336-0 The Field of Special Education
CSD 339-0 Early Communication Intervention with Infants and Toddlers
CSD 373-0 Introduction to Learning Disabilities
CSD 376-0 Diagnostic and Remedial Approaches for Children with Learning Problems
*CSD 419-0 Pediatric Audiology
*CSD 444-0 Development and Disorders of Mathematics
*CSD 465-0 Hearing Impairment

*Courses with an asterisk have pre-requisite coursework. Courses without an asterisk do not have pre-requisite coursework, but other restrictions may apply. Undergraduate students should check with their advisor regarding course and track pre-requisites, particularly for 400-level and clinical courses. Undergraduate students who have taken certain pre-requisite courses may also be able to take some 400-level courses not listed here.
**The above list is not comprehensive, and students should consult with their advisor for additional courses, both within and outside the department, to meet the needs of graduate or medical school requirements.**
COMMUNICATION STUDIES

www.communication.northwestern.edu/departments/communicationstudies

The study of speech and communication spans topics from the ancient Greeks to the frontiers of online life. At Northwestern University, we began teaching communication skills more than a century ago. Today, the Department of Communication Studies in the School of Communication (SoC) is among the nation’s finest, receiving top rankings in three specialties: communication theory/research, rhetoric, and applied communication.

Communication studies is the perfect major for students with multiple interests and diverse talents because the discipline provides theory, tools, and techniques for analyzing, managing, and improving communication in every arena of professional and personal interaction. Our faculty value students who are eager to learn from and contribute to a flexible, challenging, and cutting-edge academic environment. Courses in communication studies will challenge your mind, broaden your views, and develop in you an increased awareness of and skill in communication practices. Our goal is to prepare students to take their places as responsible leaders, engaged citizens, and pioneering problem-solvers in their communities and chosen fields of work. To serve this goal, our scholarship and teaching are multidisciplinary, practical, and innovative.

Multidisciplinary

Communication occurs between individuals and within complex organizations, face-to-face and via electronic media, on matters of personal concern and on subjects of highest public importance. To study it in all of these complex forms, we adopt all available means; using descriptive, experimental, historical, critical and philosophical approaches as necessary.

Practical

Communication is an activity that is both ordinary and vital. We remain dedicated to the principle of liberal arts, to the idea that all theories of communication should be applied to improve practice, and that experience in communication adds a necessary depth to otherwise abstract theories.

Innovative

As communication changes, so does its study. We undertake to foresee and meet the challenges that change will bring. In recent years, we have added courses in
computer-mediated communication and e-commerce, gender in mass media, and intercultural communication to reflect advances in technology and the increasingly global community that we live in.

The undergraduate program in communication studies enrolls approximately 400 students. One distinguishing feature of Northwestern’s communication studies program is the way that it embraces different disciplinary perspectives within the same department. The department is organized around the philosophy that human communication takes place in many forms, using many channels, for many purposes, and that we can improve communication only by exploring the practice in many contexts. Our world-class faculty members teach courses and undertake research projects that blend theory with practice for productive, engaged criticism. Students in communication studies learn to evaluate and produce communicative texts that adapt to changing situations and audiences. As a result, the undergraduate curriculum in this major rigorously prepares students for future work and study in a variety of fields, such as law, political organizing and public affairs, marketing, advertising, public relations, consulting, and many others. You’ll find that professional opportunities abound and include a wide range of career choices.

Curriculum

The communication studies curriculum integrates structure with student-guided choice to provide each student with a completely unique experience in the major. Students are offered a broad introduction to the communication studies discipline in the form of required “core” courses. These courses are designed to offer foundational training, and they should be completed during the first and second years. In addition to these, students choose upper-division courses from the available department offerings to complete the major. Students work closely with their SoC academic advisor to develop a strategy for course selection and enrollment that best suits their intellectual and professional goals. Students who transfer into the program find meetings with an academic advisor helpful in assuring timely completion of their degree programs.

First Year

Students typically choose at least two classes each quarter to satisfy distribution requirements, including foreign language courses. Students also complete one or two core courses in the communication studies major each quarter, beginning with the first writing course, a first-year seminar (COMM ST 294), during fall quarter. First-year students should not enroll in 300-level courses in the major.
**Sophomore Year**

During the sophomore year, students usually complete any remaining core requirements in the communication studies major and may choose other 200- and 300-level classes in the department and in related programs in the School of Communication. Again, enrolling in one or two major classes each quarter is common. Students also continue earning credits to satisfy distribution requirements, including the foreign language requirement. Often, students choose a field of concentration (see below) during this year.

**Junior and Senior Years**

During the final two years in the program, many students complete one or two upper-division courses per quarter in the communication studies major and other programs in the School of Communication to satisfy major requirements. The second writing course, COMM ST 394, must be completed during the junior year. Any remaining foreign language credits must be completed, along with elective credits. The field of concentration is also completed during the final two years. Students should consult academic advisors in any second major or minor programs that they have chosen. Doing so helps to ensure that courses that students select will satisfy requirements of these major or minor programs.

**Communication Studies Faculty**

For a list of current faculty members, please see the URL below.

http://www.communication.northwestern.edu/departments/communicationstudies/faculty

**Undergraduate Honors Program**

The Undergraduate Honors Program in Communication Studies offers an opportunity for highly motivated students to conduct original scholarly research. Each student works closely with faculty to produce an original research project in an interest area determined by the student. Seniors who successfully complete the program will be eligible to graduate with departmental honors.
COMMUNICATION STUDIES MAJOR

Distribution Requirements

- 18 courses outside the department, including 3 courses from each of the three School of Communication distribution areas: math/science/technology; individual and social behavior; and humanities and fine arts.

Grade Requirements

- All distribution and major courses must be completed with a grade of C- or higher, and may not be taken P/N.

Double Counting

Students may not double count courses between their communication studies major and any other major, minor, or certificate either inside or outside of SoC (including the business institutions minor and the integrated marketing communications certificate), with the following exceptions:

- A non-SoC major or minor satisfies the field of concentration requirement for the communication studies major.

Major Requirements (14 Units)

Fourteen courses in the School of Communication:

- GEN CMN 102 Public Speaking

- During the fall quarter of the first year, students must take the lower-division writing requirement: COMM ST 294 First-Year Seminar

- COMM ST 205, 270, and one of these three: 215, 225, 275; students should complete these courses before the end of the sophomore year because the material covered is prerequisite to more advanced courses.

- During the junior year, students must take the upper-division writing requirement.

  COMM ST 394 Undergraduate Research Seminar

- 8 additional 200 or 300-level School of Communication Courses, at least 5 of which must be in the department; of those 5, at least 4 must be at the 300-level. The following courses may be combined to fulfill no more than 2 of the required units: 1 unit of 290 Forensics, 1 unit of CMN 340 Internship, 1 or 2 units
of 389 Practicum in Communication Research, and 1 or 2 units of 399 Independent Study.

Additional Requirements

- A field of concentration in one area outside of the School of Communication (normally one of the disciplines of the Weinberg College of Arts and Sciences), consisting of at least 6 courses; of these 6, at least 3 must be 300- or 400-level courses. Courses taken to satisfy the distribution requirement may be applied to the field of concentration if they fall within the discipline in which you choose to concentrate. A non-SoC minor, dual, or adjunct major also satisfies this requirement.

- Language requirement: proficiency in a classical or modern foreign language equivalent to work covered in second-year college-level courses (proficiency is established in the same way as in WCAS. See the section on the language requirement in this guide.)

- Electives in communication and other areas to complete a minimum of 45 units of credit.
PERFORMANCE STUDIES
http://www.communication.northwestern.edu/departments/performancestudies

Performance studies has at its center the written and spoken word, gesture and image, text and body, performance and analysis. Historically grounded in the oral interpretation of poetry and fiction, performance studies as an evolving practice seeks to engage performance at every front, to open and broaden the definition of performance and the texts that prompt them, to explore performance practices and test the ground on which they rest.

The Department of Performance Studies engages performance as both an object of study—something to be documented, analyzed, theorized—and as a living art form—something to be experienced, practiced, enacted. The unique and defining characteristic of the department is its commitment to both theory and practice, the analytical and the artistic.

Our faculty and students are performers and scholars, directors and writers, researchers and artists. Our courses focus on both theory and practice, from the introductory courses Performance, Culture and Communication and The Analysis and Performance of Literature to sophomore-level courses such as Adapting Narrative for Group Performance and Performance and Culture, and continuing through the wide range of our junior/senior/graduate courses, such as Presentational Aesthetics, Field Methods in Performances Studies, Studies in Gender and Performance, Performance Art, Shakespeare: Performance and Criticism; and our advanced graduate seminars such as Critical/Performance Ethnography and Seminar in Post-Modern Performance.

Departmental performances open up literary texts, they question cultural assumptions, they explore identities and political positions. They are also fully realized productions, often incorporating dance, video, original music, and offering some of the most innovative and exciting theatre on the Northwestern campus.

Departmental research is not a thing apart from performance work. Our scholarship embraces performance, draws upon it and is itself interwoven with performance.

Performance studies is by nature interdisciplinary. Within the department are faculty with joint appointments in African-American studies, anthropology, English, gender studies, musicology, and theatre. The department's relationship with the Department of Theatre is particularly strong; there is collaboration on productions, joint use of performance spaces, and a sense of community among our students.

The Department of Performance Studies is committed to intellectual inquiry and artistic excellence. It is committed to the production of research that is vital and
vibrant, and to cutting-edge performance that stimulates. The department is committed to the education of its students and to continued movement and growth.

The Undergraduate Program

Performance studies, as a field of study and as a department at Northwestern, is concerned with the performance of a variety of literary and other texts, including fiction, poetry, and non-fiction. It is also concerned with performance as it occurs in our everyday lives, shaping and defining who we are. How is identity performed? How is race performed? How is gender performed? Social class?

Performance studies majors begin with the course The Analysis and Performance of Literature, which explores poetry, fiction, and non-fiction works in performance (including the performance of texts created by the students: the performance of a personal interview, of letters or autobiography, or of the student's compilation of "found" texts). Majors then go on to take courses such as Performing the Psychological Novel, Performance and Culture, Performance Art, and Performance of Black Literature.

Performance studies majors are creative, smart, inquisitive and independent. In their course work and performances they are required to ask difficult questions, to examine closely and critically, and to look for new ways of understanding and performing. This is true whether they are working with literary texts or with real-world events, writing papers or performing, working in traditional venues or using experimental media. Performance studies majors are performers, directors, writers, visual artists, and musicians. They are scholars and artists.

In addition to performances studies classes, in which the focus is analysis and performance students majoring in performance studies can also elect to take classes in other SoC departments such as theatre and radio/TV/film as well as classes across the university, in such areas as English, anthropology, history, gender studies, African American studies, and others.

Outside the classroom, students have the opportunity to participate in a wide range of performance projects, including those sponsored by the Performances Studies Department as well as those sponsored by the Theatre and Interpretation Center and by different student groups on campus.

Each year the department sponsors a public performance series consisting of one or two major productions, an annual student-organized festival of original performance works, and three "performance hours" developed by students.
Faculty in Performance Studies

For a listing of performance studies faculty, see our webpage:
http://www.communication.northwestern.edu/departments/performancestudies/faculty

Honors in Performance Studies

Performance studies majors may apply in their junior year to participate in the departmental honors program. The program is intended to provide highly qualified students with an opportunity to complete a substantial research investigation; to introduce students to graduate-level, faculty-mentored research; and to provide formal honorary recognition to students who have excelled in course work and in independent research. More information is available from the department office.

PERFORMANCE STUDIES MAJOR

Distribution Requirements (18 units)

• Eighteen courses outside the department including two from math/science/technology; three from individual and social behavior; and five from the humanities and fine arts.

Grade Requirements

• All distribution and major courses must be completed with a grade of C- or higher, and may not be taken P/N.

Double Counting

Students may not double count courses between their performance studies major and any other major, minor, or certificate either inside or outside of SoC (including the business institutions minor and the integrated marketing certificate), with the following exceptions:

• Students may double count any courses taken for the music theatre certificate with the two 200-level courses in SoC that are not required to be in the Department of Performance Studies.

Major Requirements (16 Units)

• Introductory courses (2 Units)

        GEN CMN 102 Public Speaking

GEN CMN 103 Analysis and Performance of Literature

• A minimum of 4 200-level courses in communication, including the following courses in the department:

  PERF ST 216 Performance and Culture
  PERF ST 224 Adapting Narrative for Group Performance

  And 2 units chosen from PERF ST 210-1 Performance of Poetry, 210-2 Performance of Narrative Fiction, or 210-3 Performance of Drama

• Production courses (0 credit)

  2 quarters of PERF_ST 119 Production Laboratory
  OR
  2 quarters of THEATRE 119 Production Laboratory
  OR
  1 quarter of THEATRE 119 and 1 quarter of PERF_ST 119

• 10 additional courses in communication, at least 8 of which must be in the department at the 300 or 400 level. Not more than 1 unit of either 399 Independent Study, CMN 340 Internship, or 331 Field Study may apply toward the required 8 300-level performance studies courses, and not more than 2 units of 399 Independent Study and 1 unit of CMN 340 Internship or 331 Field Study may apply toward the required total of 10 courses in communication.

Additional Requirements

• 6 courses at the 200-level or above outside communication; if they apply, courses taken to meet the distribution requirement may be used to satisfy this requirement

• Electives in communication and other areas to complete a minimum of 45 units of credit
As a student in the Department of Radio/Television/Film, you’ll look closely at media history, theory, and production. You’ll acquire insight into these subjects and the skills to use the technological forms of cinema, broadcasting, and cable to persuade and inspire. The department’s curriculum and research emphasize that media are social and cultural practices that affect, and are affected by, the broader context of the humanities. The school’s emphasis on the liberal arts is clearly evident in the program of study and course offerings.

We value originality, critical analysis, creativity, and vision, in both scholarly research and creative work. Our goal is to educate students and citizens to critically interpret contemporary media, envision alternative structures in theory and in practice, and reinvent the media of the future.

The Undergraduate Program

The undergraduate program in radio/television/film at Northwestern University enrolls approximately 300 majors studying contemporary media theory and practice in a liberal arts context. Our program offers a unique combination of practical experience in production and critical-theoretical-historical perspectives. Over four years of study, students receive hands-on training in making media – including film, video, audio, and computer-based media – which they continue to develop in course work, internships, and co-curricular activities. Historical, critical, and theoretical studies parallel the learning of production skills and aesthetics, and this cross-fertilization is intrinsic to the major. The combination of theory and practice distinguishes Northwestern’s radio/television/film program from programs that primarily emphasize the technical aspects of production or are uncritically geared toward the media industry. Upon graduation, our students have acquired a broad foundation for both making and analyzing numerous forms of media, and have had the equally important experience of participating in the intellectual life of a major research University.

The major is structured to allow students to take a wide variety of classes in departments around the University. Making media and understanding media involves knowing as much as possible about the social world we inhabit, in order to be able to comment knowledgeably on that world and to understand media’s complex role in it. We want our students to be culturally literate and sophisticated world citizens, conversant with the important ideas of our times, able to navigate rapidly changing social and technological conditions, while understanding those changes in a larger social and historical framework.
Our department draws on traditional disciplines, but it is equally committed to cutting-edge scholarship. It responds to the fact that in the contemporary world, media permeates virtually every aspect of our lives and culture. It is a fundamental player in who we are as citizens and private individuals; it mediates our most fundamental experiences and ways of experiencing the world, from politics to gender issues and other areas of personal life. Contemporary media are complex and demand many different skills and approaches. Our program challenges students on aesthetic, practical, personal, technical, critical, and social levels as they learn the field. This is truly demanding, but it’s also incredibly rewarding.

One of our basic goals is to provide students with a firm grounding in media literacy. Our students are educated to understand and participate in a world increasingly filled with cultural artifacts, entertainment, and information produced and disseminated by the media. Through studying and researching the images that confront us daily, we not only gain insights into the ways the media shape our lives, but can also take an active role in reshaping the media of the future.

**Faculty**

For faculty contact information, office hours and locations, and biographies, see [http://www.communication.northwestern.edu/departments/rtf/faculty](http://www.communication.northwestern.edu/departments/rtf/faculty). Faculty mailboxes are located in the department office.

**Department Office**

The Radio/Television/Film Department office is located in Annie May Swift Hall, second floor. The phone number is (847) 491-7315. The office is staffed by a program assistant and work-study students.

In the RTVF department office, you can:

- Leave notes or papers for faculty in the faculty mailboxes.
- Get answers to questions about registration, course schedules, and classrooms.
- Pick up various academic forms and information.
- Check the bulletin board for academic opportunities, grants and fellowships, job listings, and events.
RADIO/TV/FILM MAJOR

Distribution Requirements

• Eighteen courses outside the department including two from math/science/technology; three from individual and social behavior; and three from the humanities and fine arts.

Grade Requirements

• All distribution and major courses must be completed with a grade of C- or higher, and may not be taken P/N.

Double Counting

Students may not double count courses between their RTVF major and any other major, minor, or certificate either inside or outside of SoC (including the business institutions minor and the integrated marketing certificate), with the following exceptions:

• Students may double count two courses for the sound design minor and the RTVF major.

Major Requirements (15 Units)

• Introductory courses: 190 Media Construction (190 and second-year standing – not through AP credits – are the prerequisites for all 300-level production courses); and a minimum of 3 courses, at any level, inside the School of Communication and outside the Department of Radio/Television/Film.

• 3 200-level courses:

    RTVF 220 Analyzing Media Texts
    RTVF 230 Analyzing Media Contexts
    One additional 200-level course in the department, or
    COMM ST 275 Persuasive Images

• 8 additional courses in the School of Communication at the 300 or 400 level, including at least 6 courses in the department at the 300 or 400 level, and including no more than 2 from independent study, practicum, and internship.
Additional Requirements

• 6 courses at the 200 level or above, outside the School of Communication, including at least 3 courses at the 300 level or above. Courses taken to meet the distribution requirement may be used to fulfill this requirement.

• **Language requirement:** Two-year proficiency in a classical or modern foreign language as defined by the Weinberg College foreign language proficiency requirement.

• Electives in SoC and other areas to complete a minimum of 45 units of credit.
FILM AND MEDIA STUDIES MINOR
http://www.communication.northwestern.edu/programs/minor_film_media_studies

The minor in film and media studies is an interdisciplinary program of study enabling undergraduates to acquire the critical tools necessary for the rigorous analysis of traditional and new media, combined with knowledge of some of the crucial historical and interpretive problems raised by the study of media within the broader context of the humanities and social sciences.

It should be emphasized that this minor allows access solely to film and media studies courses in the radio/television/film department. Production courses and writing courses in the department are not part of this minor and declaring this minor will not provide access to production or writing courses.

Eligibility

All students in Northwestern are eligible for SoC minors. Radio/TV/Film majors many not also minor in Film & Media Studies. A minor inside the SoC will not fulfill the field of concentration requirement for the communication studies major.

Declaring the Minor

Students may apply as early as the spring quarter of their first year for admission to the minor, but students can also declare the minor during any quarter. Contact one of the minor advisors to declare the minor.

Film/Media Studies Minor Advising

Catherine Carrigan  c-carrigan@northwestern.edu
847-491-7214 Louis Hall, Room 224

Freda Love Smith  freda-love-smith@northwestern.edu
847-491-7214 Louis Hall, Room 221

Roberta Stack  r-stack@northwestern.edu
847-491-7214 Annie May Swift Hall, Room 222

At your advising session, the advisor will sign and file your declaration of minor form and will review with you the courses needed for the minor. The advisor will guide you as you progress toward the minor and will authorize the minor section of your petition to graduate at the end of your junior year. Faculty mentors will be available as needed.
Grade Requirements

No course for any SoC minor may be taken utilizing the P/N option, and all classes must be completed at a grade of C- or better in order to apply toward a minor.

Minor Requirements (7 Credits)

- RTVF 220 Analyzing Media Texts
- COMP LIT 206 Literature and Media
- 5 additional courses with a primary emphasis on film and/or media studies, including at least 3 at the 300-level. Relevant courses are offered by departments and programs in both Weinberg College and the School of Communication, examples of which are listed below.

Courses in the School of Communication

COMM ST 270-0 Theories of Mass Communication
COMM ST 271-0 Race, Gender, and the Mass Media
COMM ST 275-0 Persuasive Images: Rhetoric of Contemporary Culture
COMM ST 373-0 News Media and American Society
RTVF 202-0 Freshman Topics Seminar
RTVF 230 Understanding Media Contexts
RTVF 298-0 Studies in Media Topics
RTVF 301-0 Race and Ethnicity in Film and TV
RTVF 310-0 Television History
RTVF 312-1,2 History of Film
RTVF 313-1 Documentary Film: History and Criticism
RTVF 313-2 Documentary Film and Video
RTVF 321-0 Radio/Television/Film Authorship
RTVF 322-0 Radio/Television/Film Genre
RTVF 323-1 Experimental Film: History and Criticism
RTVF 323-2 Experimental Film and Video
RTVF 325-0 Film, Media, and Gender
RTVF 326-0 Film and TV Criticism
RTVF 330-0 Culture Industries
RTVF 331-0 Regulation of Broadcasting
RTVF 334-0 Media Arts and Visual Culture
RTVF 341-0 Technological Innovations
RTVF 342-0 Program Planning and Programming
RTVF 345-0 History of Hollywood Cinema
RTVF 351-0 National Cinema
RTVF 353-0 Film, Media, and Globalization
RTVF 398-0 Symposium: Issues in Radio/Television/Film
400-level courses in RTVF will be offered on a space available/permission of the instructor basis.

Courses in WCAS

ART HIST 389 Special Topics: Arts of Asia and the Middle East (Content varies. May count for the minor if there is a primary emphasis in film or media studies.)
ART HIST 390 Undergraduate Seminar (Content varies. May count for the minor if there is a primary emphasis in film or media studies.)
CLASSICS 245 Classics and the Cinema
COMP LIT 383-0 Special Topics in Theory: Image/Text: Literature and Photography
ENGLISH 386-0 Studies in Literature and Film
FRENCH 372-0 Medieval Movies
FRENCH 375-0 French Film
FRENCH 390-0 Topics in Culture (Content varies. May count for the minor if there is a primary emphasis in film or media studies.)
GERMAN 228-0 The German Film
HISTORY 292 Topics in History (Content varies. May count for the minor if there is a primary emphasis in film or media studies.)
ITALIAN 251-1 Introduction to Italian Cinema
ITALIAN 277 Neorealism and International Film: Framing Reality
ITALIAN 351 Advanced Italian Cinema: Power of Form
RELIGION 371 Religion and Film
SLAVIC 267-0 Czech Culture: Film, Visual Arts, Music
SLAVIC 367-1,2 Russian Film
SLAVIC 368-0 Andrei Tarkovsky’s Aesthetics and World Cinema
SPANISH 380 Topics in Film: The Silver Screen in Latin America and/or Spain
SPANISH 397 Topics in Hispanic Literatures and Cultures (Content varies. May count for the minor if there is a primary emphasis in film or media studies.)

Course Exceptions

There may be more courses eligible for the minor than are on the current list. If the course has a primary emphasis in film or media studies, it is probably eligible, but it must be approved by the faculty director of the film and media studies minor program before it can count for the minor. To check on whether a course can count toward the minor, see the minor advisor. The following courses will not count toward the minor: production courses, screenwriting courses, student-organized seminars, internships, field studies, and independent studies.
SOUND DESIGN MINOR
http://www.communication.northwestern.edu/programs/minor_sound_design

The minor in sound design allows students to study and create work in sound as it relates to film/video, new media, theatre, radio, and installation/exhibition projects. The minor draws on courses offered through the School of Communication, the Bienen School of Music, and Weinberg College of Arts and Sciences. The minor is open to all Northwestern undergraduate students.

Eligibility

All students in Northwestern are eligible for SoC minors. Radio/TV/Film majors may also minor in Sound Design. A minor inside the SoC will not fulfill the field of concentration requirement for the communication studies major.

Declaring the Minor

Students may apply as early as the spring quarter of their first year for admission to the minor, but students can also declare the minor during any spring quarter. Contact one of the minor advisors below to declare the minor:

Sound Design Minor Advising

Catherine Carrigan  c-carrigan@northwestern.edu  847-491-7214  Louis Hall, Room 224
Freda Love Smith  frena-love-smith@northwestern.edu  847-491-7214  Louis Hall, Room 221
Roberta Stack  r-stack@northwestern.edu  847-491-7214  Annie May Swift Hall, Room 222

At your advising session, the advisor will sign and file your minor declaration and will review with you the courses needed for the minor. The advisor will guide you as you progress toward the minor and will sign off on the minor section of your petition to graduate at the end of your junior year. Faculty mentors will be available as needed.

Grade Requirements

No course for any SoC minor may be taken utilizing the P/N option, and all classes must be completed at a grade of C- or better in order to apply toward a minor.
Minor Requirements (6 Credits)

Students take six of the following courses to complete the sound design minor:

Radio/TV/Film

379 Topics in Film/Video/Audio Production: Revolving topics, which may include:
   Advanced Audio Post-Production
   Sound Design for Horror
   Sound Design for Comedy
   Advanced Foley
   Sound Design for the Web
383 Foundations of Sound Design
384 Advanced Audio Production
398 Issues in Radio/TV/Film: revolving critical studies topics, which may include History/Aesthetics of Sound Design
399 Independent Study

Theatre

263 Theatre Sound Design
363 Advanced Sound Design for Theatre

Music Technology

321 Producing in the Virtual Studio
335 Selected Topics: Recording and Basic Audio
335 Studio Techniques for Electroacoustic Media
337 Multimedia for the Web
338 Audio Programming
340 Composing with Computers
342 Computer Sound Synthesis
342-2 Selected topics: Advanced Sound Synthesis 2
348 3D Sound and Spatial Audio
441 Advanced Computer Composition
450 Advanced Audio Processing
Of all the performing arts, none draws upon the rich variety of human experience more fully than theatre. Theatre communicates the drama of life—whether the past, present, or future, and whether real or imagined—with immediacy, excitement, and eloquence. The student of theatre, therefore, must be a student of human society and must understand how social forces impinge upon human behavior. To paraphrase Boswell, students of the theatre take as the subject of their study the comprehension of the entire system of human life.

For this reason, students who major in theatre at Northwestern combine a liberal arts education with intensive training in the theories and arts of the theatre. At the heart of the theatre program lies the idea that the best theatre artist is the one who combines a broad knowledge of the literature and theory of the field with highly developed skills in its practice.

Theatre majors focus on the extensive offerings of the School of Communication during their four-year program, but also sample the rich and varied opportunities found in other schools within the University. The College of Arts and Sciences, in particular, offers courses that are vital to the theatre major: e.g., African-American studies, English literature, languages, comparative literature, history, philosophy, and the social sciences.

While the theatre major is not specifically a pre-professional program, a significant number of our graduates seek and find work in theatre, television, and film. Many go on to graduate programs in specialized fields of theatre. Since the theatre department curriculum is solidly based in the liberal arts model, our graduates also find themselves in a position to pursue successful careers not directly related to theatre such as law, business, and marketing.

Faculty

For a listing of theatre faculty, please see our webpage:
http://www.communication.northwestern.edu/departments/theatre/faculty

Honors in Theatre

The honors program provides theatre majors who have demonstrated records of academic achievement with the opportunity to explore a sustained project in their senior year. It exposes majors to the rigors of research and creative work comparable with graduate-level programs in theatre studies and offers preparation for future graduate-level study. Projects may be proposed in any area of the theatre
department’s pursuits (design, directing, choreography, dance history and criticism, performance, history, criticism, or playwriting) provided that supervisory personnel are available and willing to participate, and provided that appropriate facilities are available. Eligibility for the honors program will be determined by the faculty. Contact the theatre department for more information.

**Student Performance Activities**

**Main Stage Productions**

Each year, as many as eight main stage productions are mounted in the Theatre and Interpretation Center and are directed by faculty, third-year MFA directing students, and guest artists. These productions are staged in the Ethel M. Barber Theater and the Josephine Louis Theater and include new works, classic and contemporary plays, dance performances and musical productions. In addition, the Theatre and Interpretation Center produces the annual Waa-Mu Show, an original student written and performed musical, and also Summerfest, which includes a two to three play series that is performed during the summer. A family series titled “Imagine U” offers performances once a quarter for children ages 5 to 10 and their families.

**Lab Shows**

Productions for lab shows are performed in either the Wallis or Struble black box theaters and are directed by first and second year MFA directing students and undergraduates. There are approximately thirty lab shows each year and include new works, classic and contemporary plays, dance performances, and musical productions.

**Children's Theatre Tour**

Each year, the department presents a touring children's theatre production. The audition process is open to all students; those who are cast register for credit, enabling them to be available for performance on Wednesday and Friday mornings. The production is produced and/or directed by a faculty member and receives the support of the design faculty and shop staff. The productions run for twenty-five to forty performances over a nine-week period, challenging actors to keep performances fresh over an extended run.

**Dance Program**

The Dance Program provides students with numerous opportunities to choreograph and perform. The New Movement Project presents student choreography and performance, and DanceWorks features choreography by faculty, alumni, and guest
artists that is performed by students. Students may also produce their own concerts in conjunction with course work or independent projects.

**University-Wide Activities**

Opportunities to participate in productions are also made available through student organizations outside the Department of Theatre. These include but are not limited to: Arts Alliance Productions, African American Theatre Ensemble, Jewish Theater Ensemble, Wave Productions, and Vertigo Productions. Overall, student organizations put on between 50 and 80 shows a year. More information on student organizations is available at [http://northwestern.collegiatelink.net/Organizations](http://northwestern.collegiatelink.net/Organizations).

**Before and After Graduation**

**Senior Showcase**

Every spring the Department of Theatre invites artistic directors, casting directors, talent agents, and managers to attend a senior showcase, featuring scenes and monologues performed by the current graduating class. Chicago agents and casting directors are usually the majority of the respondents, though several representatives from Los Angeles and New York are always in attendance. An informal buffet dinner and after-performance reception give the students opportunity to meet the guests.

**Northwestern University Entertainment Alliance**

The Northwestern University Entertainment Alliance (NUEA) is a networking and alumni club entirely run by volunteers. Its purpose is to serve as a resource for Northwestern alums working or looking to work in the broad field of entertainment. There are currently two chapters of the NUEA: NUEA East and NUEA West. The NUEA East chapter was established in 1998 and has been greatly responsible for creating a community of Northwestern industry professionals. Current NU students and NU alums are welcome to join.

**University Career Services**

University Career Services is committed to meeting the staffing needs of local, regional, national, and international employers who are seeking Northwestern students and alumni. Students are encouraged to utilize all of their services and resources. They are located at 620 Lincoln, 491-3700.
Visiting Artists Program

The School of Communication operates a flourishing visiting artists program. Each year, distinguished guests from the performing arts visit the School to share their knowledge and experience with students. Some visitors are former students who have gained national prominence as actors, directors, producers, dancers, or musicians. Others are simply outstanding artists who are drawn to Northwestern because of the excellence of its reputation.

THEATRE MAJOR

Distribution Requirements

- Eighteen courses outside the department including two from math/science/technology; three from individual and social behavior; and three from the humanities and fine arts.

Grade Requirements

- All distribution and major courses must be completed with a grade of C- or higher, and may not be taken P/N.

Double Counting

Students may not double count courses between their theatre major and any other major, minor, or certificate either inside or outside of SoC (including the business institutions minor and the integrated marketing certificate), with the following exceptions:

- Students may double count any courses taken for the music theatre certificate with the theatre major, as applicable.
- Courses taken outside SoC to satisfy the history/theory/criticism requirement may also be applied to distribution requirements if applicable.
- Up to two approved theatre courses may be double counted with the sound design minor.
Major Requirements (15 Units)

• Introductory courses:

  THEATRE 140-1,2,3 Theatre in Context (three quarters, includes production class)
  GEN CMN 110-0 Voice for Performance

And one from the following:
Either GEN CMN 103, 203 or 1 course selected from PERF ST or RTVF that is open to students outside those departments.

• Production: one registration for 119 Production Laboratory, taken in the sophomore year (0 units)

• Ten 200- and 300-level courses, with a minimum of five courses at the 300 level or above in theatre, with courses from each of the following groups:

Performance (at least 2 courses)

Performance Courses Primarily for Sophomores

THEATRE 210-0 Training the Actor's Voice
THEATRE 243-1,2,3 Acting I: Principles of Characterization
THEATRE 260-0 Fundamentals of Stage Directing

Performance Courses Primarily for Juniors, Seniors, and Graduate Students

Unless otherwise noted, the following courses are open only to students who have completed the departmental 200-level requirements or their equivalents.

THEATRE 310 Advanced Voice/Styles
THEATRE 311 Dialects for the Stage
THEATRE 312-1,2 The Art of Storytelling
THEATRE 330 Special Topics (Performance topics only—see your advisor to see which are acceptable for the performance requirement)
THEATRE 340-1,2 Stage Directing
THEATRE 341-1,2,3 Acting II: Analysis and Performance
THEATRE 346-1,2,3 Playwriting
THEATRE 347 Theatre for Young Audiences
THEATRE 348-1 Creative Drama
THEATRE 348-2 Advanced Creative Drama
THEATRE 349-1,2,3 Acting III: Problems in Style
THEATRE 359 Directing for the Open Stage
THEATRE 442 Studies in Theatre Practice: Children’s Theatre Tour

Design/Technical Theatre (at least 2 courses)

*Design/Technical Theatre Courses Primarily for Sophomores*

- THEATRE 201 Introduction to Design for the Theatre
- THEATRE 240-1,2,3 Stagecraft
- THEATRE 241-1,2,3 Design Process
- THEATRE 242 Stage Makeup
- THEATRE 249-1 Introduction to Stage Management
- THEATRE 249-2 Advanced Stage Management
- THEATRE 263 Theatre Sound

*Design/Technical Theatre Courses Primarily for Juniors, Seniors, and Graduate Students*

Unless otherwise noted, these courses are open only to students who have completed the departmental 200-level requirements or their equivalents

- THEATRE 330 Special Topics
- THEATRE 342 Lighting Design II
- THEATRE 343 Scene Design II
- THEATRE 344 Costume Design II
- THEATRE 350 Production Management
- THEATRE 353 Topics in Stagecraft
- THEATRE 354 History of Costume and Décor
- THEATRE 355 Scene Painting
- THEATRE 356-1,2,3,4 Graphic Arts of the Stage Designer
- THEATRE 357-1,2 Freehand Drawing for the Stage Designer
- THEATRE 361 Textile Arts and Crafts for the Costume Designer
- THEATRE 363 Theatre Sound
- THEATRE 364-1,2,3 Period Pattern Drafting and Draping
- THEATRE 379 Topics in Stage Management and Leadership

*History, Literature, and Criticism* (at least 3 courses, chosen from the list below or from additional courses that have been approved to satisfy this requirement; students should consult their advisors as to whether a particular course has been approved)

- ENGLISH 212 Introduction to Drama
- DANCE 215 Dance History
- ENGLISH 234 Introduction to Shakespeare
THEATRE 244-1,2,3 Development of Contemporary Theatre
AF AM ST 259 Introduction to African American Drama
PERF ST 307-1,2 Studies in Gender and Performance
THEATRE 307 Studies in Gender and Performance
ENGLISH 312 Studies in Drama
DANCE 315 Cultural Study of Dance
PERF ST 318-1 Shakespeare’s English Histories
PERF ST 318-2 Shakespeare Adaptations
PERF ST 321-0 Performing the American ’50s
PERF ST 322-1 Staging the Novel: Noir Film and Fiction
ENGLISH 322 Medieval Drama
ENGLISH 332 Renaissance Drama
PERF ST 336 Performance of Latina/o Literature
ENGLISH 339 Special Topics in Shakespeare
THEATRE 345-1,2,3 History of Western Theatrical Practice
THEATRE 354 History of Costume Design and Decor
THEATRE 365-1,2 History of American Theatre and Drama
THEATRE 366 Special Topics in History, Literature, or Criticism
THEATRE 367 Music Theatre History
THEATRE 368 African Theatre and Drama
THEATRE 369 Latin American Theatre
THEATRE 374 Text Analysis for Theatrical Production

***Note: Additional courses may be accepted toward the history, literature and criticism requirement with department approval; please see your advisor for more information.

**Additional Requirements**

- Six courses at the 200 level or above outside of SoC, including at least three courses at the 300 level or above (courses taken to meet the distribution requirement may be used).

- Electives in SoC and other areas to complete a minimum of 45 units of credit.
THEATRE MINOR
www.communication.northwestern.edu/programs/minor_theatre

The theatre minor is open to students in any of the undergraduate schools at Northwestern. If you are interested in declaring the minor, contact the theatre minor advisor. The theatre minor provides an opportunity for non-theatre majors to follow a structured program of study in the department. The minor requires course work in performance, history, theory and criticism, and technical theatre or design. It also asks students to develop an area of concentration in one of these three areas, giving them an opportunity to deepen their knowledge and experience.

Declaring the Minor

Students may apply as early as the spring quarter of their first year for admission to the minor, but students can also declare the minor during any spring quarter. Contact the theatre minor advisor to do so.

Theatre Minor Advisor

John Haas
TIC 201A
j-haas@northwestern.edu

At your advising session, the minor advisor will sign and file your minor declaration and review with you the courses needed for the minor. The advisor will guide you as you progress toward the minor and will authorize the minor section of your petition to graduate. Faculty mentors will be available as needed.

Grade Requirements

No course for the minor may be taken utilizing the P/N option, and all classes must be completed at a grade of C- or better in order to be counted toward the minor.

Double Counting

Students may not double count courses between their theatre minor and any other major, minor, or certificate either inside or outside of SoC.

Minor Requirements (7 Units)

For a minor in the Department of Theatre, students must take at least seven approved courses.
• History, Literature, Criticism, or Theory (2 courses)

All courses from this area are open to students pursuing the minor. In addition, students may take courses from WCAS that have been predetermined to fulfill requirements in theatre (e.g. Shakespeare from the Department of English). See the listing of approved history/literature/criticism courses in the theatre major section of this guide.

• Theatre Performance (1 course)

THEATRE 143 Acting for Non-Majors (two sections offered every quarter)
THEATRE 312-1,2 Storytelling
THEATRE 260 Fundamentals of Stage Directing
THEATRE 346-1,2,3 Playwriting
THEATRE 347 Children’s Theatre
THEATRE 348-1,2 Creative Drama

NOTE: The sequence of courses in acting (243-1,2,3; 341-1,2,3; 349-1,2,3) is open solely to theatre majors due to the space limitations of these courses. Declaring a theatre minor will not provide access to these courses.

• Theatre Design (1 course)

Theatre 201 Introduction to Design is the pre-requisite to all upper level design classes for all non-majors. Students pursuing the theatre minor should take Theatre 201 first, and then may move on to more advanced design classes in the department as space permits.

• One elective reflecting special interests of the student

• Two additional classes in one of the above areas to form a required concentration

• At least three courses must be taken at the 300 level or above

• Of the 7 units applied to the minor, at least 5 must be offered by the theatre department. No more than two courses may be approved in departments or programs outside of theatre (e.g. performance studies, gender studies, comparative literature, etc.).
CERTIFICATE IN MUSIC THEATRE
http://www.communication.northwestern.edu/programs/certificate_music_theatre

The Music Theatre Certificate Program provides the opportunity for School of Communication students majoring in theatre, dance, or performance studies, as well as voice majors in the Bienen School of Music, to create an area of specialization that is important to their development as musical theatre artists.

The prescribed sequence of courses is open only to students accepted into the program through audition. The auditions are held annually in the fall quarter. Only first-year and sophomore students enrolled as theatre, dance, or performance studies majors in the School of Communication, or as voice majors in Bienen, are eligible to audition for the Music Theatre Certificate Program; other students will not be admitted. Auditionees are required to perform a vocal selection and a monologue and to participate in a dance audition.

Program requirements for theatre, dance, or performance studies majors (8.5 units)

THERE 202-1,2,3 Sophomore Applied Voice (1.5 units)
THERE 262-0 Musicianship for Actors (.5 unit)
THERE 272-1,2 Sophomore Music Theatre Techniques (1 unit)
THERE 302-1,2,3 Junior Applied Voice (1.5 units)
THERE 352-1,2 Junior Music Theatre Techniques (2 units)
THERE 367 Music Theatre History (1 unit)

Dance technique (must be taken in the order listed) (1 unit)
DANCE 130-1 Music Theatre Ballet (.34 unit)
DANCE 130-2 Music Theatre Dance I (.34 unit)
DANCE 130-3 Music Theatre Dance II (.34 unit)

Program requirements for Voice Majors (9 units)
THERE 243-1,2,3 Acting I (3 units)
THERE 272-1,2 Sophomore Music Theatre Techniques (1 unit)
THERE 352-1,2 Junior Music Theatre Techniques (2 units)
THERE 367 Music Theatre History (1 unit)
DANCE 130-1,2,3 Music Theatre Dance (1 unit)
1 dance, design or acting elective (1 unit)
DANCE

http://www.communication.northwestern.edu/programs/major_dance

The Department of Theatre also offers a major in dance. The dance major prepares students for further academic work at the graduate level, or for a wide range of positions in professional dance. The major’s comprehensive curriculum emphasizes the study of dance as well as the act of dancing. Students are prepared for lifetime involvement in the field and for continued development intellectually, artistically, and professionally within the dance world. In addition to dance technique and choreography, the program provides students with opportunities for writing, research, and analysis in the field. The major presents a well-integrated view of dance while also providing sound technical training in a variety of forms, with modern dance and jazz as the foundation techniques. The department offers a number of dance organizations and performing opportunities.

Faculty in Dance

For a listing of our faculty in dance, please see our webpage:
http://www.communication.northwestern.edu/departments/theatre/faculty/directory.php

Honors in Dance

The Dance Program offers an honors program for students who have demonstrated academic excellence in the dance major. Contact the Dance Program for more information on eligibility and requirements.

DANCE MAJOR

Grade Requirements

- All distribution and major courses must be completed with a grade of C- or higher, and may not be taken P/N.

Double Counting

Students may not double count courses between their dance major and any other major, minor, or certificate either inside or outside of SoC, with the following exceptions:
• Students may double count any courses taken for the music theatre certificate with the three 200 or 300-level courses in SoC that are not required to be in dance.
• Students may double count up to two courses for the film and media studies minor with three 200 or 300-level courses in SoC that are not required to be in dance.
• Students may double count up to two courses for the sound design minor with the three 200 or 300-level courses in SoC that are not required to be in dance.

Distribution Requirements

• Eighteen courses outside the department including two from the math/science/technology area; three from the individual and social behavior area; and three from the humanities and fine arts area.

Major Requirements (16 Units)

• Introductory courses (4 units):
  
  101-1 Movement Awareness
  101-2 Dance in Context
  101-3 Introduction to Improvisation
  225 Dance Composition

• Production: two registrations for THEATRE 119 Production Laboratory (0 units)

• DANCE 395 Senior Seminar

• 200- or 300-level communication courses: 3 courses

• Dance technique classes: a minimum of 4 units from the list below (three classes add up to 1 unit of credit); classes in a dance form must be taken sequentially, each in consecutive quarters in a single academic year; classes in a sequence need not be taken at the same level. Technique courses must include:
  
  • Two yearlong sequences in modern, chosen from 150, 250, or 350
  • One yearlong sequence in jazz, chosen from 160, 260, or 360
  • One .34 unit class in Jump Rhythm Technique tap or jazz; may be counted as part of the yearlong sequence in jazz
  • One additional year-long sequence in a single form chosen from the classes listed below
In addition to the 4 required yearlong sequences, an additional .34 unit class, 140 Cultural Forms

**Technique**
- 110 Movement for the Stage
- 120 Topics in Preparation for Performance
- 130 Music Theatre Dance
- 140 Cultural Forms
- 150 Modern I
- 160 Jazz I
- 161 Jump Rhythm Technique I
- 170 Ballet I
- 180 Tap I
- 181 Jump Rhythm Tap I
- 250 Modern II
- 260 Jazz II
- 261 Jump Rhythm Technique II
- 270 Ballet II
- 280 Tap II
- 281 Jump Rhythm Tap II
- 350 Modern III
- 360 Jazz III
- 370 Ballet III
- 380 Tap III

At least 4 courses chosen from the following categories:

**Performance** (at least 2 units)
- 235 Choreography for Music Theatre
- 325 Advanced Choreographic Study
- 326 Advanced Improvisation
- 345 Studies in Collaboration
- 387 Theatre/Dance Practicum
- 465 Studies in Dance (see Graduate School catalog)

**Dance Studies** (at least 2 units)
- 201 Cultural Studies of Dance
- 215 Dance History
- 315 Dance Criticism
- 335 Special Topics in Dance Research (methods or history topics)
- 365 American Rhythm Dancing and the African American Performance Aesthetic
- THEATRE 367 Music Theatre History
- 399 Independent Study
Additional Requirements (29 units)

- Courses outside communication: 6 courses at the 200 level or above, including at least 3 courses at the 300 level or above (may include courses taken to meet the distribution requirement)

- Electives in communication and other areas to complete a minimum of 45 units of credit
DANCE MINOR

http://www.communication.northwestern.edu/programs/minor_dance

The Dance Program offers courses that introduce the many areas of study within the dance world as well as many opportunities to contribute to the field. Technique study in the program focuses primarily on contemporary modern dance and Jump Rhythm Technique supported by study in ballet, tap, and other movement classes.

Eligibility and Admission

Students in all of Northwestern’s undergraduate schools are eligible for the dance minor program; however, admission is limited and by application only. Students may not pursue both the dance major and minor. Applications for the minor are available winter quarter so that students may begin the minor in spring quarter. Students must demonstrate academic progress beyond technique study within the first year of enrollment. If you are interested in applying, contact the dance advisor by calling 847-491-7214.

Grade Requirements

No course for the dance minor may be taken utilizing the P/N option, and all classes must be completed at a grade of C- or better in order to apply toward a minor.

Double Counting

Students may not double count courses between their dance minor and any other major, minor, or certificate either inside or outside of SoC.

Minor Requirements (6.68 Credits)

Of the 6.68 credits required for the minor, at least 5 must be taken in the department.

• 4 courses from the primary and secondary core:

  DANCE 101-1 Movement Awareness
  DANCE 101-2 Dance in Context
  DANCE 101-3 Introduction to Improvisation
  DANCE 225 Dance Composition

• One yearlong sequence (3 .34 unit classes taken in consecutive quarters in a single year) in modern dance chosen from 150, 250, or 350; classes need not all be in the same level
• 1 class in 140 Cultural Forms (.34 unit)
• 1 class in Jump Rhythm Technique tap or jazz (.34 unit)
• 1 elective reflecting the student’s special interests (a dance technique sequence may not be used to satisfy this requirement)
• 1 registration in THEATRE 119 (0 credit) for students not majoring in theatre or performance studies
ADDITIONAL CURRICULAR OPTIONS

SoC Modules

Modules are optional programs of study that provide students with unique opportunities to combine work in a series of related courses with co-curricular and off-campus experiences. Modules facilitate in-depth learning in specific areas of study by creating continuity across in-class and out of class work. As part of each module, students complete a capstone project that demonstrates their learning in the module area. Capstone projects allow students to develop a unified picture of their skills, knowledge and talents that can be presented to potential employers and others. For detailed information on SoC modules, visit the SoC website at www.communication.northwestern.edu.

Dual Degrees

The School of Communication partners with the McCormick School of Engineering and the Bienen School of Music to offer dual degrees in communication and engineering and in communication and music. Students may apply to the dual degree programs before or after matriculation at Northwestern.

Communication and Engineering Program

The dual degree program in communication and engineering offers students the opportunity to earn both a bachelor of science in engineering and either a bachelor of science or bachelor of arts in communication in five years. Students may select any of the School of Communication’s six majors for the BS in communication and any School of Communication major other than human communication sciences for the BA in communication, although the school maintains an enrollment cap of 100 per class for both the theatre and the radio/television/film major; if one of these majors is full, students may request to be put on a waiting list. They may also select any of the available programs of study in engineering.

All students in the dual degree program must complete all requirements for both degrees, with no double counting of courses allowed between the 16 required credits for the engineering major and the 14–16 required credits for the communication major. All policies of each school are enforced in the meeting of that school’s requirements. No major in engineering or communication will be awarded without the relevant degree requirements also having been fulfilled; the majors in engineering and communication can only be earned as part of their respective degrees. Students are also required to meet the Undergraduate Registration Requirement (URR) for students in dual degree programs, earning at least 42 credits in 12 quarters at Northwestern. Current students who are interested in pursuing the dual degree in communication and engineering should contact the assistant dean for
personal development in the McCormick School and the director of advising and student affairs in the School of Communication.

**Music and Communication Program**
The dual degree program in music and communication offers students the opportunity to earn either a bachelor of music or bachelor of arts in music and either a bachelor of science or bachelor of arts in communication in five years. Acceptance into the Bienen School of Music via audition is required for participation in the dual degree program.

Pending an approved audition, students in the dual degree program may select any of the Bienen School of Music’s majors. Students may also select any of the School of Communication’s six majors for the BS in communication and any School of Communication major other than human communication sciences for the BA in communication, although the school maintains an enrollment cap of 100 per class for both the theatre and the radio/television/film major; if one of these majors is full, students may request to be put on a waiting list.

All students in the dual degree program must complete all requirements for both degrees, with no double counting of courses allowed between the required courses for the communication major and the required courses for the music major. All policies of each school are enforced in the meeting of that school’s requirements. No major in communication will be awarded without the School of Communication degree requirements also having been fulfilled; communication majors can only be earned as part of the communication degree. Students are also required to meet the Undergraduate Registration Requirement (URR) for students in dual degree programs, earning at least 42 credits in 12 quarters at Northwestern. Current students who are interested in pursuing the dual degree in communication and music should contact the assistant dean for student affairs in the Bienen School and the director of advising and student affairs in the School of Communication.

**Independent Study in SoC**

Independent study in SoC is available by petition to juniors and seniors who have a minimum 3.0 grade-point average. Sophomores who have a compelling academic rational to do so are encouraged to petition to take an independent study. Petitions are available in the Undergraduate Resource Center at Frances Searle 1-102, in department offices, and online at [https://society.northwestern.edu/student_resource_center/forms](https://society.northwestern.edu/student_resource_center/forms).

Students must secure a faculty sponsor to guide their independent study. All independent study proposals must be approved by the Undergraduate Dean. No more than one independent study per quarter will be approved. The School of Communication does not limit the number of independent studies that a student may
count toward their degree; but only 2 units of 399 may apply to the major degree requirements. Additional units of 399 are counted as electives. Independent study may not be taken using the P/N option. Some majors have additional rules regarding independent study; see the major requirements for details.

**Independent Study in WCAS**

SoC students may have the option to do independent study in WCAS departments; they are required to apply for these independent studies through WCAS. See the section on distribution requirements in this guide for information on how WCAS independent studies may apply to distribution requirements.

**Internships**

[http://www.communication.northwestern.edu/epics/](http://www.communication.northwestern.edu/epics/)

Internships allow students to gain valuable organizational experience and apply theoretical knowledge to situations outside of the classroom. Students may receive up to four academic credits by enrolling in a weekly seminar led by an internship coordinator as well as working at an internship. One credit may be applied to the major requirements, and the remaining credits are electives. Full-time internships are available in Chicago, Los Angeles, and New York City, and may be coordinated in other cities on a case-by-case basis. Internships are coordinated through the Office of External Programs, Internships and Career Services (EPICS). Interested students should visit the EPICS web site (above) for instructions on how to get an internship and apply for internship credit, and should contact their advisor if they have any questions. SoC students may also participate in Weinberg's Chicago Field Studies program; however, credit earned in the program will also be counted toward the limit of 4 internship credits total for the degree, and the restriction of one internship credit for the major.

**Junior Tutorials**

Junior tutorials are small seminars, open to juniors only, and taught by School of Communication professors on unique topics. Junior tutorials may count as School of Communication courses and as major courses if taught by a professor in the student’s major department. They are listed in CAESAR under CMN-related courses, and are listed in Spotlight when offered. **Students may take one junior tutorial during the course of their undergraduate career.**

**Student-Organized Seminars**

A Student-Organized Seminar (SOS) consists of a small group of students under the sponsorship of one or more faculty members who organize a course to explore a
specific topic not covered, but deemed appropriate to, the Northwestern University curriculum. Typically, a SOS comprises nine or fewer students. One or more School of Communication students take responsibility for developing the syllabus, organizing the weekly seminar work, advertising the seminar, distributing permission numbers, and attending scheduled sessions at the Searle Center for Teaching Excellence for guidance on how to effectively lead a seminar.

Rules for SOS Seminars in SoC:

1. The student organizers must be School of Communication students who enroll in the seminar. A copy of the proposal for the seminar and detailed syllabus are presented to, and signed by, the faculty sponsor and department chair. The forms must then be submitted to the Student Resource Center (Frances Searle 1-102) for the approval of the SoC Undergraduate Dean.

2. Student organizers are required to meet with Undergraduate Dean Sally Ewing for final approval of the seminar. A preliminary meeting to discuss the draft proposal is also recommended.

3. In order to receive credit for the course, student organizers are required to attend scheduled training sessions at the Searle Center for Teaching Excellence throughout the quarter for guidance on how to effectively lead a seminar.

4. A student may take or teach only one SOS per quarter, and must register for the class as pass/no pass (P/N). A student will be dropped from the class if this condition is not met.

5. Eligibility requirements must be detailed and specific on the course proposal form and appropriate to the content of the seminar. There are to be no restrictions such as class or grade point average.

6. All students completing the work in a seminar will receive one unit of elective graduation credit, on a pass/no pass grading basis. This unit of credit is not applicable to a major requirement. A student cannot receive duplicate credit for a seminar that repeats.

7. There will be no compensatory reduction in other teaching duties for the faculty volunteer sponsoring a Student Organized Seminar. No faculty member should feel obliged to sponsor such seminars, and no faculty volunteer will sponsor more than one seminar a year. A faculty sponsor agrees to attend at least 2 seminar sessions, including one during the first or second week of the quarter.

8. The faculty sponsor reviews the final class assignments and gives grades for the seminar.
9. In addition to an oral presentation, each seminar participant will produce some permanent examinable products, such as seminar papers, essay exams, etc. These course work products will be made available for subsequent review by the Undergraduate Dean.

10. Yearly course proposal deadlines are listed on the proposal form and will be strictly enforced.

Research Practica

Opportunities sometimes arise for a student to work on a faculty member’s research team. Sometimes faculty will invite students to participate in a practicum, but students may also approach a professor whose research particularly interests them.

Students are registered for research practica through the Student Resource Office at Frances Seale 1-102 or via permission number from the professor. Professor approval is required to register.

Some majors limit the number of research practicum credits that may apply to the major. See the relevant major requirements for more information.

For more information about opportunities to conduct research at Northwestern, visit http://undergradresearch.northwestern.edu/.

Study Abroad

www.northwestern.edu/studyabroad

Students are encouraged to consider studying abroad at some point during their educational career. Most aspects of study abroad are handled by the Study Abroad Office, which is located at 629 Colfax Street.

Some study abroad programs have language requirements, so it is important to plan early if you are interested in studying abroad. Which quarter(s) will be most advantageous for going abroad depends on your major. The decision can also have implications for your Undergraduate Registration Requirement (URR). Talk with your academic advisor about this, and visit the Study Abroad Office in your first year. For information, see the Study Abroad Office’s website, listed above.

Courses taken while on an affiliated study abroad program are usually transferrable back to NU. Depending on the specific courses taken, these credits may be applied to distribution or elective requirements. Courses taken in a student’s major discipline while abroad are not permitted to count toward the student’s major requirements; they will only count as elective credit. Some majors have a requirement for courses
in SoC but not in the major department; study abroad credits may sometimes be applied to these requirements. Students’ transcripts are evaluated by the Registrar’s Office upon their return to campus. Courses must be similar to those offered at NU in both discipline and academic rigor in order to receive transfer credit at NU. Final approval to apply study abroad credit to SoC requirements is made by the Undergraduate Dean. The required Transfer Credit Articulation form can be downloaded at https://society.northwestern.edu/student_resource_center/forms.

**School of Continuing Studies Courses**

Northwestern University School of Continuing Studies (SCS) offers evening and weekend programs that are primarily intended to meet the educational needs of working adults.

Under special circumstances, students may want to enroll in a SCS course. SCS courses may be applied to a SoC degree if they are similar to classes taught in the six undergraduate schools at NU; however, approval will only be granted if extenuating circumstances prevent a student from enrolling in a class that is also taught in an undergraduate school. Classes must be approved by the Undergraduate Dean, and students are asked to provide a course description or syllabus when they apply to take an SCS course.

Students must get a dual enrollment slip and a petition to enroll in a course in the School of Continuing Studies from the Student Resource Center in Frances Searle 1-102, complete these forms and submit them for approval. The Undergraduate Dean reviews the information and evaluates the SCS course.

Additionally, SoC students can't enroll in SCS courses until the add period (the first week of the new quarter) because they hold the spots for SCS students first. **Students may apply a maximum of four approved SCS courses toward a SoC degree.**
Honors

There are four types of honors granted in the School of Communication:

Dean’s List
A student is placed on the Dean’s List if his or her GPA is 3.75 or higher for the quarter (not the cumulative GPA).

Departmental Distinction
Each department may designate no more than 5% of its graduating seniors as graduating with departmental distinction. This honor is entered on the transcript. A minimum GPA of 3.67 is required to be considered for this honor.

Honors Seminar Thesis
Communication sciences & disorders, communication studies, performance studies, and theatre (including dance) have honors programs in which students take an honors seminar and/or write a thesis. Contact your department for more information. The honors program is entered on the transcript.

Latin Honors
The top 5% of the graduating class in the School of Communication determined by cumulative GPA are awarded degrees summa cum laude; the next 8% are awarded magna cum laude; and the next 12% are designated cum laude.
School of Communication  
2014-2015 Student Research and Creative Project Grants

This memo identifies opportunities for funding undergraduate student projects involving mentored research or creative activity. If you are ready to initiate a project under faculty supervision, you can apply for financial support from Northwestern. Funding programs include the Academic Year and Summer Grant Programs administered by the Northwestern's Undergraduate Research Grant Committee, as well as the Academic Year and Summer Grant Awards from the School of Communication. These funding sources can be used to provide you with money to cover the expenses of research or creative projects. In addition, a Summer Grant can be used to provide a summer stipend.

There are two steps, possibly three, that need to be taken to have a project considered for funding through these programs. First, you need to find a faculty member who is willing to supervise you in a research or creative project. Your faculty advisor for the project will usually be an NU faculty member, though their appointment need not be in the School of Communication (SoC). Typical projects include working in a faculty member’s laboratory, serving as production assistant, developing research software, conducting a content analysis, or searching an archive. This list is not intended to be exhaustive, and other types of research or creative activities could certainly meet program requirements. However, this program does not fund production or performance activities, which are funded by programs administered through SoC departments. The Undergraduate Research Grant (URG) Committee is particularly interested in funding faculty-sponsored projects in which a student describes a clear rationale for their activities and where there is an identifiable product as a result of their efforts, not just the acquisition of experiences. Your project could provide the basis for an honors thesis or independent study within the faculty member’s scope of expertise.

Second, an application has to be completed according to funding program criteria and deadlines. You can visit the Research Grants for Undergraduates home page for resources for proposal preparation: http://undergradresearch.northwestern.edu/research-opportunities

Finally, if you plan to travel internationally to utilize your grant, you will need to adhere to additional requirements. Please scroll to the end of the file for more information.

SoC Academic Year Grant Awards
Award Amount: Up to $1000
Application deadlines for academic year 2014-2015: Tuesday, October 7, 2014; Tuesday, November 4, 2014; Tuesday, December 2, 2014; Tuesday, January 20, 2015;
Tuesday, February 17, 2015
http://undergradresearch.northwestern.edu/ayurg

If you are completing a degree in the School of Communication you can apply before any of the deadlines above for funds to support research or creative projects during the academic year. Submit your proposal to the Undergraduate Research Grant Committee using the URG online submission procedures. Proposals that are not funded by the University-wide program will be evaluated for revision/resubmission or funding by the School of Communication. The only exception to this procedure occurs if you have already won an academic year research grant from the Office of Undergraduate Research, which renders you ineligible for another of their academic year grants. If that’s the case, note it in your proposal and send it directly to me at j.rankin@northwestern.edu. The subject line for submissions direct to me must be ***AY undergraduate research grant proposal for [your name]***. Academic year grants from the School of Communication will follow the same guidelines as the university-wide program, though Independent Study or Honors Seminar enrollment is not required.

**SoC Summer Grant Awards**

**Award Amount: Up to $3000**

**Application Deadline: Friday, March 13, 2015**
http://undergradresearch.northwestern.edu/summerurg

Students who are completing a degree in the School of Communication and are interested in support for summer research and creative projects should submit proposals to the Undergraduate Research Grant (URG) Committee, administered by NU’s Office of Undergraduate Research. Proposals that are not funded through the campus-wide Office of Undergraduate Research program will be considered for SoC funding if they were submitted prior to the campus-wide deadline and reviewed. The only exception to this procedure occurs if you have already won a summer research grant from the Office of Undergraduate Research, which renders you ineligible for another of their summer grants. If that’s the case, note it in your proposal and send it directly to me at j.rankin@northwestern.edu. The subject line for submissions direct to me must be +++summer undergraduate research grant proposal for [your name]++. Projects funded by the campus-wide Office of Undergraduate Research will not be considered for additional funding from SoC sources. Unfortunately, SoC cannot provide additional funding for grantees whose research expenses exceed $3000 (e.g., for traveling or living abroad).

If you are considering applying for a summer grant, be sure to contact a potential faculty mentor soon, preferably someone whose work interests you. They should know the quality of your academic work and therefore be confident in your ability to successfully complete the proposed project. You are responsible for the ethical conduct of the research project, and if you are planning to conduct human subjects research, you will need to work with your mentor to obtain IRB approval for your project, or you will need to be added to one of their existing IRB approvals.
International Travel
All students planning to use an SoC Academic Year or Summer grant to travel internationally are obliged to adhere to additional requirements, including:

1. Adherence to the University Undergraduate International Travel Policy and Procedures related to travel located in countries with U.S. Department of State Travel Warnings (not Alerts).
   a. If your destination is under U.S. Department of State (DOS) Travel Warning and has an International SOS Risk Rating of “High” or “Extreme,” such travel is prohibited without exception.
   b. If your destination is under a U.S. DOS Travel Warning and has an International SOS rating of “Low” or “Medium,” you may submit a Travel Permission Request via the provisions outlined in the aforementioned policy website. This process requires a separate application with its own lengthy process, and it must be in progress before you can complete this grant application.
   c. You can check the International SOS rating by following these instructions:
      i. Using Firefox or Internet Explorer (some features do not work with Safari), go to http://www.internationalsos.com/.
      ii. Log on to the Members’ Website (left hand side of the homepage) by entering Northwestern's group account number (11BCAS000003).
      iii. Select the Destination Country and Travel Safety in the drop-down menu and then select "Travel Advice" – you will see the color coding rating system in the center of the page.

2. Registration with the Office of Global Safety and Security’s International Travelers Database.

3. Registration with U.S. Department of State’s Smart Traveler Enrollment Program (STEP), which is now open to non-U.S. citizens (just leave the passport field blank).

4. Enrollment in NU’s international medical insurance plan provided by HTH Worldwide

5. Participation in on-line risk management training for independent travelers

Note: Undergraduate international students (students on J-1 or F-1 visas) intending to conduct research activities in their home country and are covered under a health care plan in that country, may be exempt from requirements #3. Such travelers may also be permitted to complete a truncated review for requirement #1* if their home country is also subject to a U.S. Department of State Travel Warning.

You must ensure that you are in compliance with Step 1 contemporaneous with your grant application and at least eight weeks prior to departure. Steps 2-5 will be completed after you are awarded your grant. SoC grant funds cannot be released
until you send proof that these steps are completed to Jane Rankin at j-rankin@northwestern.edu.

For more information about meeting the Office of Global Safety and Security’s pre-departure travel requirements, contact Beth Osterlund at beth.osterlund@northwestern.edu.

Questions?
If you have any questions about the School of Communication undergraduate research grant programs, contact Jane Rankin at j-rankin@northwestern.edu.
ACADEMIC POLICIES

AP and IB Credit
See the section on distribution and other requirements in this guide.

Class Standing

For Registration
Your class standing for the purpose of establishing your registration appointment time is determined differently than your class standing for progress toward degree. For information on how appointment times are scheduled, visit the Registrar’s Office webpage at http://www.registrar.northwestern.edu/registration/appointment_times.html.

For Progress Toward Degree
For some other purposes at the University, the number of credits that you have earned determines your class standing. AP credits are included in this calculation.

   Senior – has completed at least 33 quarter courses
   Junior – has completed at least 22 but less than 33 quarter courses
   Sophomore – has completed at least 11 but less than 22 quarter courses
   First Year – has completed less than 11 quarter courses

See your advisor with specific questions about your class standing.

Double Majors, Adjunct Majors, and Minors

Double and adjunct majors: Your primary major is your major in the School of Communication which will grant your degree and major. You must complete all degree requirements for your primary major, including the distributions, the requirements for the major, and the electives. The School of Communication does not allow double majors where both majors are within the SoC. It also does not allow students in other schools to complete a SoC major as a second major. If you do a second major, typically in Weinberg, you are required to complete the major requirements for the department that grants the major. You do not also do a second set of distribution and elective requirements. At graduation, both majors are entered on your academic record and will show on your transcript, but only one degree and one diploma are awarded to you.

SESP, Medill and Engineering are similar to SoC in that you cannot be an SoC student and do a second major in any of those schools. Music occasionally allows second majors, depending upon availability of space in the desired program.
To sign up for a double major or adjunct major, go to that department to declare it and see an advisor in that program; if it’s a program without a department, see the faculty contact or program assistant listed on the program’s website. Courses taken for the double major may apply to the distribution requirements for your School of Communication major, or be counted as electives.

The School of Communication does not limit the number of minors a student may declare.

Double counting between majors/majors and majors/minors is almost never allowed. See your major’s requirements or consult your advisor for more information.

**Duplication of Courses**

Courses of the same content may not typically be repeated for credit. For the vast majority of classes, repeating a course will result in the loss of credit for the first time it was taken. Grades of “Y,” “X,” or “F” may not be made up by re-registering for the course: both grades are factored into the student’s GPA calculation. Likewise, students may not take an earlier course in a sequence if they have received credit for a subsequent course. Doing so results in losing credit for the latter of the two. This rule also applies to AP credits. For instance, if a student has an AP credit for BIO SCI 102-2, the student cannot also get credit for taking that course or an earlier one (e.g., BIO SCI 102-1).

Some special topics courses are designed for repetition. These courses share one course number, but the content and professors change regularly. Students may repeat these courses as long as the content is different. A few of these courses have specific limits on number of repetitions (see the following list):

- **Radio/Television/Film topics courses:**
  - 202 Freshman Topics Seminar
  - 298 Studies in Media Topics
  - 321 Authorship
  - 322 Genre
  - 325 Film, Media, and Gender
  - 330 Culture Industries
  - 351 National Cinema
  - 360 Topics in Screenwriting
  - 379 Topics in Film/Video/Audio Production
  - 398 Issues in Radio/Television/Film

- **Performance Studies topics course:**
  - 330 Topics in Performance Studies
Theatre topics courses:
  330 Special Topics
  442 Theatre Practice

Dance topics course:
  335 Special Topics in Dance Research

Communication Studies topics courses:
  395 Special Topics
  322 Rhetoric of the American Presidency (only twice)

  English 105 (only twice)

Topics classes may also be offered by other departments and may be repeatable. See the relevant department for the rules on this.

**Grading**

The following grades are included in computing the GPA:

- A 4.0
- A- 3.7
- B+ 3.3
- B 3.0
- B- 2.7
- C+ 2.3
- C 2.0
- C- 1.7
- D 1.0
- F 0.0
- X 0.0 Failed to earn credit: missed final exam
- Y 0.0 Failed to earn credit: work incomplete

The following grades are not included in computing the GPA:

- P Pass with credit
- N No grade, no credit
- K In progress
- S Satisfactory (noncredit course)
- U Unsatisfactory (noncredit course)
- W Withdrawn by permission
Grade Changes

It is the policy of the School of Communication that a final grade, once given, is final. In the event that an instructor does make an error in the reporting of a final grade, request that he/she complete a change of grade form online through CAESAR. If you are missing a grade, check with the instructor.

Withdrawal from a Course

A grade of withdrawn (W) may be granted by the Associate Dean to a student who will be unable to complete the requirements for a course due to serious extenuating circumstances, such as a medical emergency related to his or her physical or mental health (a physician’s documentation is usually required). The W grade is only posted if the student must withdraw from a class after the normal drop deadline (the end of the sixth week of the quarter). If you believe you will need to withdraw from a class, please first meet with your academic advisor to discuss the situation. You may then be asked to make an appointment with the Associate Dean to discuss the situation.

Incomplete Grades

A grade of incomplete (Y) may be granted by an SoC instructor to a student who has completed most of the work for a course, but is not able to complete some of the requirements for a course due to serious extenuating circumstances, such as a medical emergency related to his or her physical or mental health (a physician’s documentation is usually required). If you believe you will need an incomplete in a SoC class, you must complete the incomplete grade contract form (available at society.northwestern.edu/student_resource_center/forms) and have it approved by your instructor no later than the last regular class meeting of the quarter. Your instructor must approve the incomplete and verify remaining assignments required for you to receive a grade. You will then have one quarter to complete the work for the class and receive a grade. Any extension beyond one quarter will only be made with written approval of the Undergraduate Dean prior to the end of the one-quarter period. If you have questions about this process, please call the Undergraduate Resource Center at 847-491-7214.

Note: Incompletes taken in non-SoC courses are subject to that school’s rules. For example, WCAS courses require permission of a dean for Xs or Ys. The grade of Y is given only in the face of documented illness or other extenuating circumstances. Students who receive grades of X (absent from final exam) in a WCAS course must have permission from the WCAS Dean’s office to take a makeup examination. If you have a legitimate need to take a grade of X or Y in a WCAS course, talk to the Undergraduate Dean in SoC and ask permission in the WCAS Office of Studies, 1922 Sheridan Road. If you are ill or have a family emergency and are unable to go to the Office of Studies yourself, contact the Undergraduate Dean at 847-491-7214.
Pass/No Pass (P/N) Grading Option

If you are interested in taking a course that is out of your normal area of study, or that might be highly challenging for you, **and that is not a distribution or major requirement**, taking the class Pass/No Pass (P/N) might be an option. If you register for a course P/N, then either a “Pass” (P) or “No Pass” (N) grade is posted to the transcript in place of an ABC grade. The P/N does not affect your GPA, regardless of whether you “Pass” or “No Pass” the class. If you pass, you can use the course as an elective credit toward your degree. If you receive an “N” grade, you receive no credit for the class. Be very cautious when registering for a class P/N; it is best to discuss it with your advisor before going ahead with this option. Also, be sure to review the rules on P/N grading below.

***For all matriculation years, human communication sciences and communications studies have additional rules concerning grades; see their major requirements for complete information.***

- The last day to change your grading option to P/N is the Friday of the third week of classes. The P/N deadline is absolute -- No Exceptions.

P/N Rules

- Grades of P or D may only count as electives courses; they may not count in either the major or distribution requirement areas.
- Courses offered by the major department may not be taken for a P grade, regardless of which requirement they are applied to, and even if they will count as an elective.
- You may P/N only one class in a given quarter, and you cannot P/N a course during a quarter in which you are on probation.
- A maximum of six courses may be taken P/N. This includes Ns.
- You cannot P/N a language course that you will use to fulfill the language requirement for your major.
- It is solely your responsibility to sign up for P/N grading successfully. If you change your grading via CAESAR, be sure to log out and log back in to double check that the grading option was properly set. You can also sign up in person at the Registrar’s Office; if so, save your receipt so you can prove you did sign up P/N.
- Professors may decide not to allow the P/N grading option in their course. That information will be listed in CAESAR.

Keep in mind – professors do not know if you sign up for a course grading option of P/N unless you tell them. Also, many graduate schools (especially law schools) do not like to see P/N grades because they may be masking low grades and artificially inflate
your GPA. P/Ns are intended to help you explore new areas – use them wisely and consider how they will impact your record.

Lastly, each school and department at Northwestern may have varying rules on P/N grading, so do not ask the people at the front desk in the Registrar’s Office to accurately tell you the rules for your major in the School of Communication. You should ask your own academic advisor, the School of Communication’s Undergraduate Dean, or your degree auditor in the Registrar’s Office. These are the people who know the rules that apply to you.

**Domestic Transfer Credit for Students who Began at NU as First-Year Students**

Students who wish to take courses at other universities after matriculation should get approval for their courses from the Undergraduate Dean prior to taking them. The number of courses you may take at another institution is governed by the Undergraduate Registration Requirement (URR). For students who matriculated at NU as first-years, at least 32 credits must be taken at Northwestern. That means a total of 13 credits may come from any combination of AP/IB, study abroad, and domestic transfer credit (note: the limit for the number of AP/IB credits is 12). In addition, students must be registered at NU for at least 9 quarters. For important additional details of the URR, see the URR section of this guide.

The following rules apply to transferring credit:

- A grade of C or better must be earned for a transfer credit to be accepted at Northwestern, and it must be a course of a type taught here. Classes with a P grade cannot be transferred.
- Transfer credits carry no letter grades; and are not figured into your GPA.
- Transfer credits may be eligible to count as distribution courses; however they must be evaluated by a faculty member in the relevant department and approved by your advisor in order to apply. Additionally, regardless of the number of domestic transfer, AP/IB, or study abroad credits that are eligible to count as distribution courses, at least one course in each distribution area must be taken at Northwestern.
- Transfer credits are not permitted to apply for those major requirements that must be taken in the major department (e.g. theatre classes can’t count toward the theatre major, RTVF classes can’t count toward required RTVF courses for the major). Courses in the major department may be accepted as elective credit.

Download the form to transfer credit after matriculation online at [https://society.northwestern.edu/student_resource_center/forms](https://society.northwestern.edu/student_resource_center/forms), or pick it up in the Undergraduate Resources Center in Frances Searle 1-102. Obtain any necessary
signatures from the relevant faculty, and then submit the form to your advisor for approval. If approved, it will then be sent to the Registrar’s office for processing.

**Domestic Transfer Credit for Students who Transferred to NU from Another University or College**

When a student transfers to Northwestern, the University Registrar evaluates all credit taken at any previous institution(s) and posts the appropriate transfer credits to the NU transcript. Transfer credits carry no letter grades, and do not figure into a student’s GPA at NU.

- The maximum number of credits a transfer student may transfer from another institution is 22. 23 of the 45 required credits for the SoC degree must be taken at Northwestern; this holds true even if the student has additional AP or transfer credit. The Undergraduate Registration Requirement (URR) states that transfer students must be registered at Northwestern for at least 6 quarters; for important details on this policy, see the URR section of this guide.
- A grade of C or better must be earned for a transfer credit to be accepted at Northwestern, and it must be a course of a type taught here. Classes with a P grade cannot be transferred.
- Transfer credits may be eligible to count as distribution courses; however they must be evaluated by a faculty member in the relevant department and approved by your advisor in order to apply. Additionally, regardless of the number of transfer and/or AP/IB credits accepted to Northwestern, at least one course in each distribution area must be taken at Northwestern.
- Transfer credits are not permitted to apply for those major requirements that must be taken in the major department (e.g. theatre classes can’t count toward a theatre major, RTVF classes can’t count toward required RTVF courses for an RTF major). Courses in the discipline of the major department may be accepted as elective credit.

**Interdepartmental Transfer (IDT) within SoC**

To transfer from one department of the School of Communication to another, make an appointment with an advisor in the major you wish to enter. Once the advisor has gone over the requirements for the new major and your progress toward degree, he or she will then sign off on your transfer. You should also let your old major advisor know you are transferring out of that program. There is a cap of 100 students per class in theatre, so you may be added to a waitlist for entry into that major. For this reason, students are not guaranteed they will be able to transfer into theatre. Students may not transfer into Radio/Television/Film after the first day of the fall quarter of their third year at Northwestern. Radio/Television/Film also has a cap of
100 students per class, so there may also be a waitlist for that major. The deadline for interdepartmental transfers is the same as for interschool transfers, see below.

**Interschool Transfer (IST)**

*Important Deadlines:*
- 1st day of quarter: First day to initiate an interschool transfer
- 5th Wednesday of quarter: Last day to complete an interschool transfer

**Transfers into the School of Communication:**

To transfer into the school, students should first go to [http://www.registrar.northwestern.edu/forms/interschool_transfer.html](http://www.registrar.northwestern.edu/forms/interschool_transfer.html) and complete an online interschool transfer request. The student’s current school will first approve the request. In the meantime, students should make an appointment with an SoC advisor no later than the Monday of the fifth week of the quarter. Appointments can be made by calling the Student Resource Center at 847-491-7214. Students should bring a copy of their unofficial transcript from CAESAR to their advising appointment.

Northwestern students are allowed to transfer freely between schools if they are in good academic standing with a cumulative GPA of 2.0 or above and if there is room available in the proposed major. Transfers may be nullified either for failure to meet the GPA requirement, or for an academic integrity violation. In the proposed School of Communication major, there must be room in the major for a transfer to be approved. Two majors in the school have a cap: Theatre limits each class to 100, and RTF to 100. If the major you wish to enter is full, you may be added to the waitlist. Also, students may not transfer into Radio/Television/Film after the first day of the fall quarter of their junior year at Northwestern.

**Transfers out of the School of Communication:**

To transfer out of the school, students should first go to [http://www.registrar.northwestern.edu/forms/interschool_transfer.html](http://www.registrar.northwestern.edu/forms/interschool_transfer.html) and complete an online interschool transfer request. Notify your academic advisor that you will be leaving SoC. The school will approve your IST out request. Then follow the instructions on the Registrar’s IST webpage for the school you wish to enter.

**ISTS processed in the first month of one quarter will appear on the student’s record as of the following quarter (i.e., an IST processed in the fall becomes official when winter quarter begins); however, the student will be able to register for classes in their new school/major once the IST forms have been completed.**
Declaration of a Dual Degree

To declare a dual degree, students should first go to the Registrar’s Website at http://www.registrar.northwestern.edu/forms/dual_degree.html and complete the application to add a dual degree. Students should then make an appointment with the Director of Advising in the School of Communication by calling 847-491-7214. They should also meet with the Assistant Dean for Personal Development in McCormick if they are an engineering student, or with the Assistant Dean for Student Affairs in Bienen if they are a music student. Please see the dual degree section of this guide for information on admissions requirements for music, and on curriculum for the programs.
REGISTRATION AND PREREGISTRATION

Important Quarterly Deadlines

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<tr>
<th>Event</th>
<th>Date</th>
<th>Description</th>
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<tr>
<td>1st day of classes</td>
<td>End of 5th Day of Class</td>
<td>First day to initiate inter-school transfer Add period; Also, deadline for changing registration to part-time. No refund will be issued for classes dropped after the 5th day of the quarter.</td>
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<td>End of 3rd week of classes</td>
<td>5th Monday of the quarter</td>
<td>P/N grading option change deadline</td>
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<td>5th Wednesday of the quarter</td>
<td>Through 6th week of classes</td>
<td>Last day to initiate inter-school transfer</td>
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<td>7th week of classes</td>
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<td>Last day to complete inter-school transfer</td>
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<td>8th week of classes</td>
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<td>Drop period</td>
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<td>Preregistration for next quarter</td>
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<td>Registration for next quarter</td>
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For exact dates of the above for each quarter of the academic year, see the Registrar’s calendar page: http://www.registrar.northwestern.edu/calendars/index.html.

Registration is comprised of two separate periods – preregistration and registration. Not all departments participate in preregistration. During both of these periods, you are assigned an appointment day and time based on your class and the last two digits of your student ID. You can look up your preregistration and registration appointment times on CAESAR. You can log on and sign up for courses starting with your appointment time and continuing through the registration period. See the Registrar’s web site for the published appointment times each quarter.

Preregistration

Preregistration begins on Monday of the seventh week of the quarter and ends on Thursday. The School of Communication participates in preregistration, as do some departments in WCAS, but other schools of the University do not. During preregistration, you are allowed to preregister for a total of two courses, which must be in your major(s) and/or minor. You can only sign up for two courses, regardless of how many majors or minors you might have. NOTE: Not all courses being offered by a department in a quarter are available for preregistration.

Registration

Registration begins on Monday of the eighth week of the quarter. You can begin to register on the day and time of your appointment (per the Registrar’s schedule), and you can continue to make changes to your schedule from that point forward.
Registration remains open until the Registrar closes it a few weeks prior to the start of the next term. Check the Registrar’s web site for the exact dates.

**Adding and Dropping Courses**

Regular Adds: During the add period (the first week of each term), you can add yourself to classes via CAESAR. Take note of prerequisites and whether you need permission numbers. You cannot add yourself to independent studies, internships, honors program classes, or some certificate program classes; the Student Resource Center (Frances Searle 1-102) must register you for those.

Drops:
IMPORTANT NOTE: The fifth day of the quarter is the last day you can drop to part time and receive a partial tuition refund. **No refunds will be issued for classes dropped after the fifth day of the quarter.**

You can drop yourself from a course via CAESAR through the sixth week of classes. Before dropping a class, see your academic advisor to determine if dropping the class will impact your degree progress, your Undergraduate Registration Requirement, or your full-time status. If you drop a class online, be sure you log off and log back into CAESAR to check that the drop was completed successfully. Student athletes must see an advisor in athletics to determine their NCAA and NU eligibility requirements and to obtain permission to drop any class.

**Late Add/Drop Petition Process**

School of Communication Students may not late add/drop courses without approval from the Undergraduate Dean. Late add/drops are only granted under specific circumstances. If you are worried that you may be failing a course but will not have any graded feedback from the professor prior to the drop deadline, contact your advisor before the drop deadline and let them know the situation. Additionally, if you encounter an emergency such as a medical condition that seriously affects your physical or mental health, or a serious family emergency, you may request approval for a withdrawal from the Associate Dean. See the section on withdrawal from a course in this Undergraduate Guide for more information.

To request a late add or late drop, students must complete a Late Add/Drop Petition form and a Registration Exception form from the Registrar's Office.

1. Complete a Late Add/Drop Petition form (available online at [https://society.northwestern.edu/student_resource_center/forms](https://society.northwestern.edu/student_resource_center/forms) and in the Student Resource Center). The form must be filled out completely, and must be accompanied by a completed Registration Exception form from the Registrar’s (pink form). Your instructor must sign both of these forms for a late add. Your advisor must sign the
SoC form (but not the Registrar’s one) for a late drop. For athletes, the athletic advisor must approve both late adds and late drops.

2. The petition will be reviewed by the Undergraduate Dean and either approved or denied. Students will be notified by e-mail of the Undergraduate Dean’s decision.

3. Please be sure to circle on the SoC Late Add/Drop Petition if:
   A. You are an athlete, as this transaction could affect your eligibility.
   B. This transaction will drop your enrollment to two credits or below.
   C. This transaction will increase your enrollment to more than 5.5 credits.
   D. This transaction creates a time conflict with another class.
   E. This transaction affects your plans to graduate on time.

**Time Conflict/Overlapping Courses**

CAESAR will not allow you to register for two courses if there is an overlap in the course meeting times (including the labs or discussion sections, if any). If there are circumstances that would allow you to fully participate in both courses, even with the time overlap, you can get registered if both professors will sanction this. There is a Registration Time Conflict Permission form available on the Registrar’s website. You will need to get the signatures of both professors on this form and then bring it to the Student Resource Center in Frances Searle 1-102. Along with the time conflict form, you will also need to submit an Add/Drop Registration Exception form giving the details of the class you still need to add (including subject, course number, section, etc.).

**Time Conflict in Final Examinations**

It is your responsibility to make sure that there are no conflicts between the scheduled final exams for the courses in which you register. **CAESAR does not check for this, so you must do so.** Each quarter, the final exam schedule is published on the Registrar’s website at [http://www.registrar.northwestern.edu/registration/index.html#Finals-Schedule](http://www.registrar.northwestern.edu/registration/index.html#Finals-Schedule).

**Course Loads**

Full-time: A full-time course load is three or four units of credit per quarter. (NOTE: The definition of a quarter of NU registration for the purposes of the Undergraduate Registration Requirement is registration in at least two units of credit; see the URR section of this guide for details). Note that if you enter Northwestern as a first-year student, you have at least three quarters of the 12 required during which you can take just three classes (since four courses per quarter for 12 quarters is more credits than you need to graduate) and still graduate on time. Other factors, such as AP credits, transfer credits, study abroad, your program of study, etc., may impact your decision.
of whether to take three or four courses in a given quarter. Consult your academic advisor on this question.

**Overload Credits**

School of Communication students can register for up to 4.68 units of credit before the quarter begins. Once the term begins, they may register for up to 5.5 credits without permission of the school and without incurring additional tuition charges.

Enrollment in more than 5.5 units of credit requires permission of your advisor and the SoC Undergraduate Dean, and will result in additional tuition charges. See Undergraduate Financial Aid website for information about tuition and financial aid for overload enrollment.

Students wishing to add more than 5.5 credits should complete a Registration Exception Form (also called an add/drop form, available in the Registrar's Office, on their website, and in your department's office), get a permission number or signature from the appropriate faculty member, and then see their advisor to receive approval. Once the advisor has approved, students should then turn the form in to the Student Resource Center in Frances-Searle 1-102 for review by the Undergraduate Dean. If the overload is approved by the Dean, you will be registered for the overload course.

**Part-time**

You do not need permission to drop down to part-time status (less than three credits per quarter); however, it is recommended that you consult your advisor to determine any implications this might have for your degree progress. If you know in advance of the start of a quarter that you will be part-time, complete the part-time request form on CAESAR to ensure your tuition will be adjusted accordingly. The deadline for dropping to part time and receiving a partial tuition refund is the fifth day of the quarter. If you drop down to part-time after the fifth day of the quarter, you are not eligible for any tuition refund.

Note especially that dropping below a full-time course load may affect your financial aid and/or health insurance, and your student loan repayment grace period.

**Withdrawal from the University**

Students withdraw from Northwestern for a variety of reasons. Students who have withdrawn voluntarily are always welcome to re-enroll; the Northwestern policy is “once a Wildcat, always a Wildcat.”

If you are withdrawing from Northwestern University for personal reasons
• Make an appointment with Undergraduate Dean Sally Ewing (847-491-7214) to discuss your situation and to complete a withdrawal form.
• The withdrawal form is signed by the Undergraduate Dean and circulated to other University offices (housing, financial aid, and the registrar). This will officially void your enrollment for the selected quarter(s).
• We strongly encourage you to also e-mail or make an appointment with your advisor to discuss your options. Keeping in touch makes the whole process much simpler.
• If you are withdrawing for medical reasons, you should also contact the Student Affairs Office. Medical withdrawals are processed by the assistant deans in that office.

Additionally, if you plan to return to Northwestern, you should fill out a Former Returning Students (FRET) form when you have your meeting with the Undergraduate Dean and leave it with the Student Resource Center in Frances Searle 1-102.

The FRET form is a one-page document that will be officially filed when you’re ready to return to Northwestern. Filling it out ahead of time helps to streamline the process of moving you back to “active student” status.

Important Things to Consider:

• Withdrawing doesn’t impact your GPA. Any quarter during which you do not enroll in any courses simply does not appear on your transcript.
• Your reasons for withdrawing remain private, but it’s important to be honest when you’re meeting with Dean Ewing because she can help you determine the best strategy for responding to your situation.
• When you withdraw, you’re no longer a full time student. This may have implications for your status on your parents’ insurance plans, so talk with your advisor, parents, and Dean Ewing to be sure you’re prepared for any issues that may arise.
• When you withdraw, the clock on your student loan grace period starts counting down. Most student loans give you a grace period lasting 6 months total when you’re not enrolled full time before repayment kicks in. This means that stepping out for one or two quarters can diminish or wipe out that grace period, and your repayment may begin immediately upon graduation. Talk with your parents and check the terms of your student loans to be sure that you know what to expect with your repayment schedule.
• Keep checking your Northwestern e-mail account. If you receive a notice from NUIIT that tells you your e-mail account will be deactivated,
forward that e-mail to dear-soc@northwestern.edu with a note reminding us that you have withdrawn. We will override that deactivation.

• Keep in touch with your advisor and with Dean Ewing during the time you’re away from the university. We may have important information and updates for you.
CO-CURRICULAR ACTIVITIES AND PROGRAMS

A variety of co-curricular opportunities are available to School of Communication students. Each fall, Northwestern’s Activities Fair offers information on options in addition to those listed here.

Arts in the City
Arts in the City is a program offered exclusively to students of the School of Communication. It gives them the opportunity to experience the best arts in Chicago for a nominal fee that includes ticket and transportation. These events particularly showcase the talents of those connected with Northwestern University and allow students to socialize with faculty and peers.

Block Cinema
Dedicated to providing the campus, the North Shore, and Chicago with a high-quality venue for repertory cinema, Block cinema screens classic and contemporary films three nights a week in the Block Museum’s state-of-the-art projection facility.

Dean’s Advisory Council
The Dean’s Advisory Council consists of undergraduates selected from each division of the school. The DAC works with the Dean on matters of importance to the School. The Council usually meets once each quarter and holds additional meetings as needed. Applications are available during spring quarter from the Student Resource Center (at Frances Searle 1-102).

Debate Society
The Northwestern debate program was founded in 1855, making it the oldest in the country. Debaters develop valuable analytical and communication skills by participating in more than 600 rounds of intercollegiate competition each season, in addition to hosting debate tournaments on campus and debating teams from other countries. Headquartered in Hardy House, the debate program has achieved unequaled success in competition, winning the National Debate Tournament a record 13 times. For more information, see http://www.debate.northwestern.edu.

Inspire Media
Inspire Media is a Northwestern student initiative aiming to produce social-issue films that engage with topics affecting our local and international communities. Believing that film has the power to motivate thoughtful discussion and action, Inspire Media produces media and relevant programs that inspire thought, dialogue, critical discussion, and action with regard to various social issues. Inspire’s goal is to create an interdisciplinary approach to filmmaking, allowing students from across disciplines to work together in creating socially responsible and critical media.
National Student Speech Language Hearing Association
The National Student Speech Language Hearing Association, founded in 1972, is a preprofessional association for graduate and undergraduate students interested in the study of communication science and disorders. NSSLHA has member representation on the policy-making board and selected committees and boards of the American Speech-Language-Hearing Association. The Northwestern chapter is dedicated to providing opportunities for members to have access to educational, social and philanthropic experiences during their tenure at the University. For more information, see http://www.communication.northwestern.edu/departments/csd/student_activities.php.

Niteskool
Niteskool Productions is Northwestern’s student-run music, music video, and concert production company. It is the oldest undergraduate student-run label in the country. Supported by the School of Communication and Northwestern’s Associated Student Government, Niteskool has established itself as the leader in promoting and producing student music in the Chicago area. Niteskool's goal is to develop and distribute the nation’s highest-quality music album that is completely conceived, performed, directed, and produced by students.

Speech Team
Sponsored by the School of Communication, Northwestern’s speech team serves to develop what is arguably the most important skill of any profession—the art of communication. Through the forum of public speaking, students learn to communicate effectively in a competitive environment that stresses logic, quick thinking, breadth of knowledge, and, ultimately, persuasion. Eligibility is open to any Northwestern undergraduate, regardless of major, who wishes to explore or cultivate public speaking skills. No prior experience is necessary. For information, visit: http://www.communication.northwestern.edu/learn/student_activities/speech_team.php.

Student Academy of Audiology
The Student Academy of Audiology is a national student organization dedicated to advancing the interests of students pursuing careers in audiology. Northwestern’s SAA chapter takes part in this collective mission in a number of ways: holding quarterly meetings to discuss current topics in audiology and ways to advance the group; organizing and participating in community outreach programs; sponsoring relevant speakers; maintaining contact with Northwestern Alumni; and engaging in a variety of social events. For more information, see
Student-Run Theatre and Performance Groups
There are many performance-oriented student theatre groups listed at
http://northwestern.collegiatelink.net/organizations.

Studio 22
Studio 22 Productions is a student-run not-for-profit film production company dedicated to student productions and creativity. The group is funded through contributions from the School of Communication and generous individual donors. Each year Studio 22 gives grants for student projects: major grants for two or three projects, a minor grant, and a number of mini-grants. Also, multimedia grants are awarded for a variety of projects. All Studio 22 productions are screened in the Technological Institute's Ryan Family Auditorium the first week of June. For more information see http://www.studio22nu.com.

Theatre, Performance Studies, and Dance Productions
All students are eligible to audition for theatre, performance studies, and dance productions. Audition notices are posted on the Wirtz Center for the Performing Art's first-floor bulletin board. For more information on the school’s main stage productions, see http://www.communication.northwestern.edu/wirtz.

Undergraduate RTVF Student Association (URSA)
The Undergraduate RTVF Student Association (URSA) is the official student council of the Department of Radio/Television/Film. The council meets with faculty to voice student concerns, fosters community within the program, and develops programs to enhance the radio/television/film experience.

WNUR
WNUR 89.3 FM is a noncommercial radio station operated and managed by students. Staff membership is open to all Northwestern students. WNUR’s studios are located in John J. Louis Hall. For more information, see: http://www.wnur.org.
Facilities

The School of Communication provides outstanding facilities where faculty and students work, perform, pursue research, and engage in media ventures. The Wirtz Center for the Performing Arts encompasses multiple performance and rehearsal spaces as well as scene shops. The Marjorie Ward Marshall Dance Center houses two dance studios. Cahn Auditorium offers the largest performance space on campus. Fisk Digital Media Studio is a lab where radio/television/film students complete film and media projects. John J. Louis Hall, home to production and postproduction facilities for the Department of Radio/Television/Film, includes the studios of WNUR-FM and the Barbara and Garry Marshall Studio wing, a film sound stage. Block cinema, part of the Block Museum, screens repertory film. The Media Services Group circulates and services technical equipment for students and faculty. The interdepartmental Kresge Digital Media lab is a high-tech teaching facility.

Annie May Swift Hall, completed in 1895, was the school's original home. Recently renovated, it houses the departmental and faculty offices of performance studies and radio/television/film as well as a film library, a lecture theater-auditorium, and classrooms. The Frances Searle Building is the epicenter of the School of Communication, housing the Dean's Office, digital centers, classrooms, and research laboratories and clinics. 1815 Chicago Avenue houses offices for faculty in the Department of Communication Studies. Hardy House is home to the debate team.
## SOC CONTACT INFORMATION

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Internship Questions and Planning

Information and forms for applying to the internship program are available online at http://www.communication.northwestern.edu/epics/.

Once you have reviewed this information, you may make an appointment with your regular academic advisor to submit your application forms.

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Transfer Advising

All transfer students have a primary advisor in their major, additional advising for transfer students is also available through the transfer advisor.

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