

**NORTHWESTERN UNIVERSITY
OFFICE OF SPECIAL EVENTS
847-491-3600
COMMENCEMENT - Friday, June 19, 2009**

STUDENT VOLUNTEER HOUSING EXTENSION FORM

IMPORTANT: Due to summer session occupancy, students other than graduating seniors, who reside in the Foster Walker Complex, both east and west, will not be granted housing extensions, and must vacate their rooms by noon Saturday, June 13, 2009.

Name: _____ E-mail address: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone number: _____ School of enrollment: _____ Yr. _____

I understand that as a condition of my receiving a housing extension at no charge during Senior Week, June 14 through 20, I will assist at individual school convocation on Saturday, June 20, and that I may be called upon to assist at the Commencement Exercises on, Friday, June 19. I understand further that failure to fulfill this commitment will result in my being responsible for the nightly guest room fee for each night I remain in University housing.

Commencement Exercises
Friday, June 19, 6 p.m., Ryan Field

School Convocation
Saturday, June 20

If called upon, I prefer to assist
as follows:

I will assist at the convocation
indicated below:

_____ 2 p.m. to 6 p.m.

School: _____

_____ 4 p.m. to 8 p.m.

Time of Convocation: _____

Signature of student volunteer: _____
Date

Please complete this form and return it no later than May 19 to the school office. The individual school offices will confirm school convocation assignments.

The Office of Special Events will contact you if your assistance is required for the Commencement Exercises.

Thank you for your willingness to serve at these important University events.

School offices are asked to collect the completed forms and return them as a group by May 23 to:

The Office of Special Events
Scott Hall, Room 106
FAX: 847-467-2088